



State of California  
 The Resources Agency  
 Department of Forestry and Fire Protection  
 P.O. Box 944246  
 Sacramento, California 94244-2460  
 (916)653-7772 Fax No.: (916)653-4171



TITLE: \_\_\_\_\_ CASE NUMBER: \_\_\_\_\_

**DEPOSITION SUBPOENA**  
**For Personal Appearance and Production of Documents and Things**  
 Government Code §§ 11180 & 11181

THE PEOPLE OF THE STATE OF CALIFORNIA, TO (name, address, *and* telephone number of deponent, if known):

1. **YOU ARE ORDERED TO APPEAR IN PERSON TO TESTIFY AS A WITNESS** in this action at the following date, time, and place

Date: \_\_\_\_\_ Time: \_\_\_\_\_  
 Address: \_\_\_\_\_

- a.  As a deponent who is not a natural person, you are ordered to designate one or more persons to testify on your behalf as to the matters described in item 4. (Code of Civil Procedure § 2025(d)(6)).
  - b.  You are ordered to produce the documents and things described in item 3.
  - c.  This deposition will be recorded stenographically  
 Audiotape  Videotape, and/or  Through the instant visual display of testimony
  - d.  This videotape deposition is intended for possible use during future litigation under Code of Civil Procedure § 2025(u)(4).
2. The personal attendance of the custodian or other qualified witness and the production of the original records are required by this subpoena. The procedure authorized by Evidence Code §§ 1560(b), 1561, and 1562 will not be deemed sufficient compliance with this subpoena.
3. **The documents and things to be produced and any testing or sampling being sought are described as follows:**

- Continued on Attachment 3.
- 4. If the witness is a representative of a business or other entity, the matters upon which the witness is to be examined are described as follows:

- Continued on Attachment 4
- 5. **IF YOU HAVE BEEN SERVED WITH THIS SUBPOENA AS A CUSTODIAN OF CONSUMER OR EMPLOYEE RECORDS UNDER CODE OF CIVIL PROCEDURE SECTION 1985.3 OR 1985.6 AND A MOTION TO QUASH OR AN OBJECTION HAS BEEN SERVED ON YOU, A COURT ORDER OR AGREEMENT OF THE PARTIES, WITNESSES, AND CONSUMER OR EMPLOYEE AFFECTED MUST BE OBTAINED BEFORE YOU ARE REQUIRED TO PRODUCE CONSUMER OR EMPLOYEE RECORDS.**
- 6. *At the deposition, you will be asked questions under oath or the admonition to respond in a full and truthful manner. Questions and answers are recorded stenographically at the deposition; later they are transcribed for possible use during future depositions or litigation. You may read the written record and correct any misreported answers. You may be entitled to receive witness fees and mileage actually traveled both ways, if appropriate. If entitled, the fees must be paid, at the option of the party giving notice of the deposition, either with service of this subpoena or at the time of deposition.*

**DISOBEDIENCE OF THE SUBPOENA MAY BE PUNISHED AS A CONTEMPT BY THE COURT, YOU WILL ALSO BE LIABLE FOR THE SUM OF FIVE HUNDRED DOLLARS AND ALL DAMAGES RESULTING FROM YOUR FAILURE TO OBEY.**

Date issued:  
 \_\_\_\_\_  
 (TYPE OR PRINT NAME)

▲  
 \_\_\_\_\_  
 (SIGNATURE OF PERSON ISSUING SUBPOENA)  
 \_\_\_\_\_  
 (TITLE)

(Proof of service on reverse)

**DEPOSITION SUBPOENA FOR PRODUCTION OF BUSINESS RECORDS**

**PROOF OF SERVICE OF DEPOSITION SUBPOENA FOR PERSONAL APPEARANCE AND PRODUCTION OF DOCUMENTS AND THINGS**

1. I served this *Deposition Subpoena for Personal Appearance and Production of Documents and Things* by personally delivering a copy to the person served as follows:

- Personal Service
- By US Mail with sufficient postage, return address, and placed in a US Postal Service mail receptacle:
  - Certified
  - Return Receipt Requested

a. Person served (name):

b. Address where served:

c. Date of delivery:

d. Time of delivery:

e. Witness fees and mileage both ways (check one):

- (1)  were paid. Amount: ..... \$ \_\_\_\_\_
- (2)  were not paid.
- (3)  were tendered to the witness's public entity employer as required by Government Code § 68097.2. The Amount: tendered was (specify): ... \$ \_\_\_\_\_

f. Fee for service: ..... \$ \_\_\_\_\_

2. I received this subpoena for service on (date):

3. Person serving:

- a.  Not a registered California process server.
- b.  California sheriff or marshal.
- c.  Registered California process server.
- d.  Employee or independent contractor of a registered California process server.
- e.  Exempt from registration under Business and Professions Code section 22350(b).
- f.  Registered professional photocopier.
- g.  Exempt from registration under Business and Professions Code section 22451.
- h.  Name, address, telephone number, and ,if applicable, county of registration and number.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

\_\_\_\_\_

(SIGNATURE)

**(For California sheriff or marshal use only)**

I certify that the foregoing is true and correct.

Date:

\_\_\_\_\_

(SIGNATURE)