

CALIFORNIA MASTER COOPERATIVE WILDLAND FIRE MANAGEMENT AND
STAFFORD ACT RESPONSE AGREEMENT (CFMA)

Project Specific Agreement and Operating Plan Template

Project Agreement NUMBER _____
To Supplemental Agreement for Cooperative Use of Prescribed Fire

Between

[below titles should reflect only the parties participating in this specific project]

UNITED STATES DEPARTMENT OF INTERIOR

[Add Agency]

UNITED STATES DEPARTMENT OF AGRICULTURE
UNITED STATES FOREST SERVICE
(USFS)

Supplemental Agreement 11-FI-11052012-004
For Cooperative Use of Prescribed Fire
Under Master CFMA 08-FI-11052012-110

[Add Region 5, 6 or 4]

And

STATE OF CALIFORNIA
CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION
(CAL FIRE)

I. SCOPE AND DURATION

The description of this specific local project is to:

[Add general description of the project]

It is anticipated that this project will begin on _____ and will end
by _____. This Project Specific Agreement and Operating
Plan shall terminate upon completion of the project or upon the termination of CFMA
whichever comes first.

II. PRINCIPAL CONTACTS

The Principal contacts for each agency for the administration of the local project are:

State Program Contact	State Administrative Contact
Name (individual/program) Agency Address Telephone FAX e-mail address	Name (individual/program) Agency Address Telephone FAX e-mail address
Federal Program Contact	Federal Administrative Contact
Name (individual/program) Agency Address Telephone FAX e-mail address	Name (individual/program) Agency Address Telephone FAX e-mail address

III. DETAILED PROJECT DESCRIPTION

DOCUMENTATION REQUIRED TO BE INCORPORATED INTO THIS Project Specific Agreement and Operating Plan:

Joint prescribed burning operations and/or cooperatively managed joint prescribed burning operations that involve CAL FIRE jurisdiction will be documented by the current version of the Federal Land Management Agency Prescribed Burning Project Standard Agreement (PBPA) (RM-70), or the Prescribed Burning Standard Agreement (non-federal land) Prescribed Burning Project Standard Agreement (RM-75).

Attached to this local project plan are the following agreement forms:

Include and reference the project(s) specific prescribed burn plan. For joint prescribed burning operations document the planned sequence of the project and the responsibilities of each of the participating agencies for activities to meet the project objectives. The prescribed burn plan for joint prescribed burning operations may include separate descriptive "plan segments" for lands of different jurisdictions (non-federal v. federal lands for example). These "plan segments" may present the tasks of planning and preparation undertaken by each participating agency.

- A. Prescribed burning operations that involve CAL FIRE jurisdiction shall include a burn plan written to CAL FIRE Burn Plan Specifications.
- B. Prescribed burning operations on federal lands administered by those agencies who are signatory to the federal *Interagency Prescribed Fire Planning and Implementation Procedures Guide* shall include a prescribed fire plan consistent with direction in that Guide.

The attached burn plan for this project is: (name/date)

In addition, if not provided in the previously required documentation, attach a narrative and maps fully describing the local project. Including:

- A. Describe the specific duties and tasks to be performed including those (any) assigned to each specific agency. Identify desired end results.
- B. Identify tools and equipment needed and who will supply them.
- C. Identify size of crew and who will be providing transportation,
- D. Identify needed specific contingency resources
- E. Other _____

IV. SUPERVISION AND TECHNICAL OVERSIGHT

Agencies will utilize and adhere to their current approved burn plan formats, policies, and personnel qualification systems. Agencies agree to accept the prescribed fire qualifications of personnel from other Agencies consistent with NWCG 310-1.

A qualified prescribed fire Burn Boss (federal lands), prescribed fire manager (federal lands), or Incident Commander (IC) (SRA) is the individual with the final authority for the following:

- A. implementing the prescribed burn plan;
- B. determining that the fuel and weather parameters are suitable to implement the prescribed burn plan;
- C. determining that all crews and equipment are ready; and
- D. directing all work assignments of personnel until the prescribed burning is completed and the fire is declared out.

The qualified prescribed fire Burn Boss/prescribed fire manager/Incident Commander does not have the authority to make prescription changes. Such changes require approval by the agency official(s) responsible for approving the prescribed burn plan.

In the event a prescribed fire escapes and becomes a wildfire, the qualified prescribed fire Burn Boss , prescribed fire manager, or Incident Commander (IC) shall serve as the wildfire Incident Commander until such time as relieved by a qualified Incident Commander designated by the agency with jurisdiction.

Prescribed burn personnel and their roles for this local project are:

Escaped Prescribed Fires: Prior to ignition, the responsibility for wildfire suppression costs, management, and incident command for multi-jurisdictional cooperative joint prescribed fire operations, should the prescribed fire escape, shall be agreed upon and described in this Project Specific Agreement and Operating Plan.

An analysis of the benefits and risk components between the federal and non-federal land with the other components of the Prescribed Burn Plan will form the basis for the assignment of suppression cost responsibility and accountability. This analysis shall include binding approval of the appropriately authorized designated and named official from each agency involved

Because State and Federal policies and definitions of what constitutes an escaped prescribed fire differ, document local agreement for this specific project of what will constitute an escape, and how it will be addressed/responded to here:

(attach additional sheets as needed)

Unless more specifically described above, the qualified prescribed fire Burn Boss/Incident Commander shall declare a prescribed burning operation a wildfire when:

- A. the fire exceeds (burns outside) the area designated for burning in the prescribed burn plan within federal ownership, and the escape cannot be brought back into prescription within 24-hours using contingency resources, or
- B. the fire escapes or poses an immediate threat to land under ownership of a party not signatory to this Supplement, or other pre-existing agreement, and/or the fire

behavior is such that assigned personnel and equipment cannot adequately maintain control.

The qualified prescribed fire Burn Boss/prescribed fire manager/Incident Commander may declare a prescribed burning operation a wildfire when the fire behavior exceeds the parameters of the planned, approved prescription in the prescribed burn plan prescription.

V. USE AND REIMBURSEMENT

Invoicing and Payment. Payment processes and timing specifics shall be described in detail here:

[Add specific billing processes and/or attach any individual project and financial plans, cost share agreements, local operating plans, or other types of billing documents]

Invoices must be forwarded to: **[Add agency specific payment center address]**

- Name (individual/program)
- Agency
- Address
- Address
- City, State, Zip Code

Nothing herein shall be interpreted as obligating any agency or as involving the United States or the State of California in any contract or other obligation for the future payment of money in excess of appropriations authorized by law and administratively allocated for the work contemplated in this Agreement.

VI. AUTHORIZED REPRESENTATIVES

By signature below, each Party certifies that the individuals listed in this document as representatives of the individual Parties are authorized to act in their respective areas for matters related to this Project Specific Agreement and Operating Plan. In witness whereof, the Parties hereto have executed this instrument as of the last date written below.

Agency or Unit

The authority and format of this instrument have been reviewed and approved for signature.

[Name] DATE
Grants and Agreements Specialist or Contracting Officer