

CALIFORNIA MASTER COOPERATIVE WILDLAND FIRE MANAGEMENT AND  
STAFFORD ACT RESPONSE AGREEMENT (CFMA)

Supplemental Project Plan

SUPPLEMENTAL NUMBER 10-FI-11052012-072

MASTER PROJECT PLAN  
CAL FIRE Fire Crews  
Prescribed Fire and Fuel Management

Between

UNITED STATES DEPT. OF AGRICULTURE  
FOREST SERVICE (USFS)  
PACIFIC SOUTHWEST REGION

And

STATE OF CALIFORNIA  
DEPARTMENT OF FORESTRY  
AND FIRE PROTECTION  
(CAL FIRE)

## **I. INTRODUCTION**

Through the authorities of the CFMA, CAL FIRE and the USFS work cooperatively in wildland fire management and other national domestic incidents. This cooperative relationship improves the efficiency of these programs by facilitating the coordination and exchange of personnel, equipment, supplies, services and funds among the Agencies to the Agreement. The CFMA authorizes the cooperative use of agency resources for the purposes of performing prescribed fire or other fuels management related projects (Section 31).

This Supplemental Project Plan is to document the cooperation between the parties to utilize CAL FIRE Type I Fire Crews, otherwise known as inmate or ward crews of the Conservation Camp Program to perform prescribed fire or other fuels management work on National Forest Systems land.

## **II. SCOPE AND DURATION**

This Supplemental Project Plan will be in effect for the term of the CFMA. The scope of this supplemental project plan is outlined in under item IV. Project Description. Individual projects will be outlined on CAL FIRE form FC-32, Conservation Camp Program Project Request and Record as described below.

### III. PRINCIPAL CONTACTS

<b>CAL FIRE Program Contact</b>	<b>CAL FIRE Administrative Contact</b>
Walt Chacon PO Box 944246 Sacramento, CA 94244-2460 Telephone: (910) 651-9180 Email: Walt.Chacon@fire.ca.gov	Yolanda Rodriguez PO Box 944246 Sacramento, CA 94244-2460 Telephone: (916) 323-3827 Email: Elizbeth.Garcia@fire.ca.gov

<b>U.S. Forest Service Program Manager Contact</b>	<b>U.S. Forest Service Administrative Contact</b>
Name: Various Program Managers on individual national forests Address: City, State, Zip: Telephone: FAX: Email:	Sheri Elliott 1323 Club Drive Vallejo, CA 94592 Telephone: (707) 562-8835 FAX: (707) 562-9143 Email: sellott@fs.fed.us

### IV. PROJECT DESCRIPTION

#### CAL FIRE

- A. From proposed USFS work projects, select those that can be satisfactorily accomplished by CAL FIRE Conservation Camp crews.
- B. Furnish work crews as available from CAL FIRE Conservation Camps, adequately equipped and clothed to do normal forest improvement and conservation work. Inmates and wards shall be screened initially by the California Department of Corrections and Rehabilitation or the Division of Juvenile Justice for eligibility to participate in the Conservation Camp Program, and will be further screened by CAL FIRE during training and prior to assignment to Type I Fire Crews.
- C. Provide all necessary medical attention for the crews.
- D. Be responsible for housing, feeding, clothing, transportation and regular medical care of the crews and the operation of the conservation camp.
- E. At all times have full jurisdiction over and be responsible for supervision, discipline and control of inmates assigned to projects under this Agreement, and provide the necessary custody personnel.

- F. Orient Forest Service employees involved in project work under this agreement on the requirements of Title 15, California Code of Regulations, and/or the appropriate sections of the California Welfare and Institutions Code.
- G. Take all reasonable precautions to avoid and diminish damage to property of the Forest Service that is made available for work crews. Repair or replacement of any property damaged as a result of the use of Forest Service facilities (other than normal wear and tear) will be paid for by the State limited to the extent authorized by the laws of the State of California.

### USFS

- A. Submit project requests to CAL FIRE Division Chiefs on Conservation Camp Program Project Request and Record, CAL FIRE Form FC-32. Project requests shall include a detailed description of the work to be done, specifications, and project location. Only USFS Line Officers and Regional Program Directors are authorized to approve Project Request and Record submissions (CAL FIRE Form FC-32) to Division Chiefs.
- B. Reimburse the State for costs incurred as a result of project work. Cost determination will be based on information appearing on CAL FIRE Form FC-32 (Conservation Camp Program Project Request and Record) and FC-77 (Camp/Center Emergency Time Report) and CAL FIRE ARC report (Activity Reporting and Costs). Copies of these forms are available from local Conservation Camp Officials or from local CAL FIRE offices. Additional costs must be directly associated with the project and solely within the control of the Forest Service.
- C. Provide all special tools, equipment, and material and supplies to crews, as well as, technical supervision and labor specifically required for project work to be performed that CAL FIRE has not already provided and as detailed on CAL FIRE Form FC 32. Ownership of non-expendable items provided for project work remains with the Forest Service.
- D. Assign qualified and experienced Forest Officers to provide the technical direction for State work supervisors on all programs undertaken within the terms of this agreement. These Forest Officers shall provide technical direction for project work. In the event that the work crews do not produce the required amount of work, or to the Forest Service standards, or do not work in a safe manner, the Forest Officer shall advise the Division Chief.
- E. Forest Service personnel shall not mail or deliver letters for inmates or wards, or barter, gamble or furnish money alcohol, drugs, tobacco, cellular phones or tangible goods to an inmate or ward nor furnish any other item or substance prohibited by the California Code of Regulations, Penal Code, or other Statute,

Law or Policy. While in the vicinity of inmate crews, Forest Service peace officers shall remove and secure weapons unless on official law enforcement business. Specific requirements for work involving inmate/work crews may be found in a pamphlet available through CAL FIRE entitled: Working with California Inmate Fire Crews.

- F. As may be agreed to in the individual project request, provide spike camp locations with facilities to house and feed the work crews.

## **V. REIMBURSEMENT**

- A. CAL FIRE shall bill the Forest Service at least quarterly for the costs agreed upon for project(s). Cost determination will be based on information appearing on CAL FIRE Form FC-32 (Conservation Camp Program Project Request and Record) and FC-77 (Camp/Center Emergency Time Report) and CAL FIRE ARC report (Activity Reporting and Costs). Copies of these forms are available from local Conservation Camp Officials or from local CAL FIRE offices.

Invoices must be forwarded to:

USDA Forest Service  
Albuquerque Service Center  
Payments- Grants and Agreements  
101B Sun Ave NE  
Albuquerque, NM 87109

FAX: 877-687-4894

Administrative fees shall be assessed in addition to the daily rate agreed to on CAL FIRE form FC32. The applicable administrative rate will be identified on the FC32

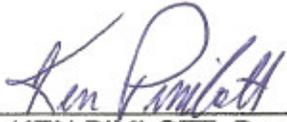
## **VI. OTHER TERMS AND CONDITIONS**

- A. Modifications within the scope of this Supplemental Project Plan shall be made by mutual consent of the parties by written amendment of this document.
- B. This instrument in no way restricts the USFS or the CAL FIRE from participating in similar activities with other public or private agencies, organizations, and individuals.

## **VII. AUTHORIZED REPRESENTATIVES**

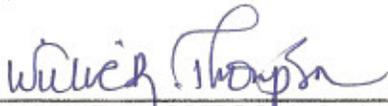
By signature below, each Party certifies that the individuals listed in this document as representatives of the individual Parties are authorized to act in their respective

areas for matters related to this instrument. In witness whereof, the Parties hereto have executed this instrument as of the last date written below.



KEN PIMLOTT, Deputy Director  
STATE OF CALIFORNIA DEPARTMENT OF  
FORESTRY AND FIRE PROTECTION

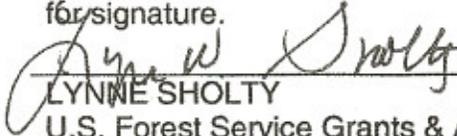
7/29/10  
Date



WILLIE THOMPSON, Acting Director, FAM  
U.S. Forest Service

07.26.10  
Date

The authority and format of this instrument has been reviewed and approved for signature.



LYNNE SHOLTY  
U.S. Forest Service Grants & Agreements  
Specialist

7/26/10  
Date