

INCIDENT DOCUMENTATION

8182

(May 2009)

The documentation element includes all of the forms, documents, and reports associated with an incident. Documentation is an ongoing process throughout the duration of an incident. The data collected is used for statistical and legal purposes, operational review, cost collection, planning, and historical purposes. Often the Unit Emergency Command Center (ECC) is assigned the task of monitoring incident documentation to ensure deadlines are met and reports are correct.

INCIDENT REPORT RESPONSIBILITY

8182.1

(February 2010)

When an incident requires a report, completion of the report is the responsibility of the unit in whose administrative area the incident originated. ([See Policy 7716 - California All Incident Reporting System \(CAIRS\)](#)) Also See California Health and Safety Code Section 13110.5.

INCIDENT SIZE REPORTING

8182.2

To be developed

INCIDENT CONTAINMENT/CONTROL TIMES

8182.3

To be developed

NATIONAL SITUATION REPORT

8182.4

To be developed

[Next Section](#)

[Table of Contents](#)

[Forms or Form Samples](#)