

## **8100 PROCEDURE 804**

### **Notification to California Occupational Safety and Health Administration (Cal/OSHA)**

(No.66 November 2015)

[\(See Policy 1716 – Serious Accident and Near-Serious Accident Review\)](#)

[\(See HB 8100p800 – Notification of Fatality / Serious Injury / Near-Serious Accident\)](#)

CAL FIRE has the responsibility for California Occupational Safety and Health Administration (Cal/OSHA) notification meeting reporting criteria of:

- Serious injury, illness or fatality of CAL FIRE employee or any person working under the direction of a CAL FIRE employee, defined as:
  - In-patient hospitalization for more than 24 hours, for other than medical observation
  - Loss of a body part
  - Serious disfigurement
  - On-Duty death
- Any industrial accident that CAL FIRE or contracted departments respond to.
- Any industrial accident that occurs on CAL FIRE property.

For purposes of this procedure, an industrial accident is any incident that causes injury to a worker in their course of employment regardless of location or employer.

Notification of industrial injuries, illness and accidents are to be made as soon as possible, but no later than within 8 hours of the event. If there is any doubt as to the severity, it is better to start the procedure than to wait.

### **Responsibilities and Action**

#### **Any CC**

1. Receive report and record information into the dispatch system of record.
2. Notify Duty Chief.
3. If the industrial accident involves an injury to a CAL FIRE employee or any person working under the direction of a CAL FIRE employee, see HB 8100p800 – Notification of Fatality / Serious Injury / Near-Serious Accident and complete a [CAL FIRE Operational and Program Notification \(FC-800\)](#).

4. Contact the Cal/OSHA office nearest the site of the incident and provide requested information. Reference Cal/OSHA web page for contact information.  
<http://www.dir.ca.gov/dosh/DistrictOffices.htm>

[\(Next Procedure\)](#)

[\(Handbook Table of Contents\)](#)

[\(Forms and Form Samples\)](#)