

8100 PROCEDURE 383

Resource Ordering - Radio Technician for Emergency Incidents Public Safety Communications Division (PSCD)

(February 2010)

[\(See Policy 8133.4 – Resource Allocation\)](#)

An Office of the Chief Information Officer (OCIO) Public Safety Communications Technician (PCST) shall be requested for the following purposes:

- When requested by the incident
- When an Incident Command Team is assigned to an incident
- When a Mobile Communications Center (MCC) is requested to an emergency incident.
- When a radio cache is requested by an emergency incident.

Responsibilities and Action

ECC

1. Enter a request for a Public Safety Communications Technician (PSCT) into the resource ordering system of record.
2. Place request with the Region OCC.

Region OCC

1. Receive request for PSCT.
2. Place with Sacramento CC.

Sacramento CC

1. Receive request from Region OCC.
2. Contact State Microwave Center OCIO-PSCD. Provide incident information including report location and contact numbers for the PSCT.

NOTE: The on-duty Microwave Center technician will forward your request to the Duty Supervisor to assign a technician to the incident. The Duty Supervisor should call back within 30 minutes with assigned technician.

3. Enter fill information in the resource ordering system of record.

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