

8100 PROCEDURE 376

Resource Ordering – Requests for Investigators/Inspectors to Local Government and State Facility Incidents

(No.72 February 2016)

[\(See Policy 8162 - Requests for CAL FIRE Resources to Local Government Incidents\)](#)

CAL FIRE [Administrative Unit](#) ECCs shall be notified of requests for investigators/inspectors to local government and state facility incidents. These requests may be the statutory responsibility of the State Fire Marshal's Office (SFM) of CAL FIRE. These requests may be initiated by the SFM Duty Officer or local/state agencies (i.e. Local Fire Departments, Law Enforcement agencies, Local Dispatch Offices, State Universities, State Parks, State Fair Grounds, etc.).

Per the California Health & Safety Code, the SFM shall:

- Investigate fires or explosions occurring in any facilities occupied, owned, operated or controlled by the state.
- Inspect state occupied, owned, operated or controlled buildings to allow for re-admittance and continued use after a fire or explosion.
- Investigate fires or explosions where there is the suspicion of the crime of arson or attempted arson not under the jurisdiction of a legally organized fire department, fire protection district or other public entity including, but not limited to, the state, which provides fire protection in those areas.
- Investigate fires where there is the suspicion of the crime of arson, attempted arson or explosion at the request of local government agencies that do not have an established arson investigation unit.
 - Requests for CAL FIRE investigators for other than known or suspected arson caused fires are a courtesy. These requests may be filled with Unit resources at the discretion of the Unit Duty Chief.
- Be notified of any explosive device at any facilities occupied, owned, operated or controlled by the state. Response will be at the discretion of the SFM.

All requests for CAL FIRE - Law Enforcement or SFM resources for incidents outside of the above guidelines shall be ordered in accordance with Policy 8162 - Requests for CAL FIRE Resources to Local Government Incidents or local agreements.

Responsibilities and Action

ECC

1. Receive request for SFM resources.
 - a. If request is from Local Government and for “origin and cause” investigation only, and arson is not suspected, proceed to step 6.
 - b. If request is for a State owned, operated, controlled, or occupied building, then proceed to step 2.
 - c. If request is to investigate fires where there is the suspicion of the crime of arson, attempted arson or explosion at the request of local government agencies that do not have an established arson investigation unit, proceed to step 2.
2. Create an incident in the Dispatch System of Record.
3. Notify the SFM Duty Officer of the request using the State Fire Marshal Duty Officer Line at (916) 323-7390.
 - a. The SFM Duty Officer will advise if a response is required.
 - i. If a response is required, the SFM Duty Officer will provide fill information to the Unit ECC.
 - ii. SFM, in consultation with the Region Law Enforcement Duty Officer, may request that CAL FIRE Unit – Law Enforcement resources respond on behalf of the SFM.
4. Notify Unit Duty Chief.
5. Generate an order and fill name request(s) in the Resource Ordering System of Record.
 - a. Requests for OSFM personnel shall be filled using the Contracts/Agreements Tab in the Resource Ordering System of Record.
 - b. Place outstanding name request(s) to Region OCC.
6. If the request is for “origin and cause” investigation only:
 - a. Contact the Unit Duty Chief for approval to assign a Unit Fire Investigator.
 - i. Approval is at the Unit Duty Chief’s discretion.

- b. If approved, generate an order and request; and fill in the resource ordering system of record.
- c. If a Unit Fire Investigator is unavailable, return the request to the requesting agency as UTF.

Region OCC

- 1. Process name request(s) in the Resource Ordering System of Record.

SAC CC

Fill name request(s) in the Resource Ordering System of Record.

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