

## **8100 PROCEDURE 301**

### **Alarm Receipt - CAL FIRE Facility Alarm**

(March 2010)

**NOTE:** As CAL FIRE builds new construction, the State Fire Marshal is requiring a monitored Fire Alarm to be installed. The Department has been charged to monitor the systems in-house.

#### **Responsibilities and Action**

##### **Any CC**

1. Receive the alarm and details of the alarm announcement.
2. Record information into the dispatch system of record.
3. Contact the CAL FIRE facility with the alarm, if staffed, and request them to investigate.
4. If the CAL FIRE facility is within a fire jurisdiction dispatched by the ECC, dispatch the appropriate standard response.
5. If the facility is not in an area dispatched by the CAL FIRE ECC, then contact the appropriate dispatch center and request a response.
6. Notify the responsible battalion coverage for the station
7. Notify the Duty Chief as per local policy.
8. Document as appropriate per [HB 8100p802 – Reporting Crimes, Damage, Destruction or Loss Involving State Property.](#)

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