

PROCEDURE NO. 010: Resource Ordering - Overhead (8100)

(No. 54 December 2009)

Responsibilities and Action

Any CC

1. Record request for Overhead in the resource ordering system of record.
2. Process all or part of request(s) from resources within the CC.
3. If unable to fill all or part of request from CC resources, place resource request with Region OCC following [Resource Ordering Procedure #005](#).

Region OCC

1. Receive the Overhead request(s).
 - a) Process requests using either the closest resource concept or systematically distribute orders throughout the Region. This may include placing requests with the other Region OCC, Sacramento CC, NICC and other cooperating agencies.
 - b) If unable to fill, UTF the request back to the requesting ECC.

Any CC

1. Upon Receipt of a resource request, attempt to fill.

If able to fill all or part of request, enter into the resource ordering system of record the following information:

- Resource/Radio identifier or person's name.
 - Estimated time of departure.
 - Estimate time of arrival.
 - Route of travel, if applicable.
 - Cellular telephone number for strike team leader or individual resource, if available.
2. If CCs are unable to fill, documentation should be added to the resource ordering system of record explaining the reason for UTF then return the request (UTF) to the Region OCC.

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