

PROCEDURE NO. 010A: Resource Ordering - Incident Command Team (8100)
(No. 54 December 2009)

Responsibilities and Action

ECC

1. Enter request for an Incident Command Team in the resource ordering system of record.
2. Notify the Unit Duty Chief.
3. Place request for Incident Command Team with Region OCC.

Region OCC

1. Receive the request for an Incident Command Team.
2. Notify the Region Duty Chief.
3. Reconcile the Incident Command Team roster in the resource ordering system of record.
4. Fill the request with the team roster at the Region OCC in the resource ordering system of record.
5. Place all open requests with closest resource concept, includes placing requests with other Region OCC, the other Geographical Area Coordination Center (GACC), or other appropriate source (i.e. Sacramento CC).
6. Notify Sacramento CC of Incident Command Team Activation.
7. If unable to fill the request for the Incident Command Team from the Region resources, place order(s) with other Region OCC.

Sacramento CC

1. Notify the Sacramento Duty Chief and the CAL FIRE Webmaster.

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