

RENTALS

6736

(January 1988)

Vehicles can be leased from state garages. Short-term leases are used for rental periods of less than one month; long-term leases are used for periods of one month or longer.

Leases require completion of FAD/DGS form 54 signed by the departmental representative responsible for the budget codes or coding entered. A 90-day advance submission of the FAD/DGS 54 is normally required.

Contract leases provide for nonstate commercial rentals (see SAM Section 1270). A long-term lease (with a lease-purchase option) can be obtained through the use of a contract or service agreement.

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