

AGREEMENT NUMBER C15K0106
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and Contractor named below:

STATE AGENCY'S NAME

Department of Parks and Recreation

CONTRACTOR'S NAME

Department of Forestry and Fire Protection

2. The term of this Agreement is: Upon Approval through October 31, 2020

3. The maximum amount of this Agreement is: \$ 10,000,000.00
 Ten million dollars and zero cents

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A - Scope of Work 1 page(s)

Exhibit B - Budget Detail and Payment Provisions 2 page(s)

Exhibit C* - General Terms and Conditions GIA 610

Check mark one item below as Exhibit D:

Exhibit - D Special Terms and Conditions (Attached hereto as part of this agreement) 3 page(s)

Exhibit - D* Special Terms and Conditions

Exhibit D, Attachments 1,2,3 6 page(s)

pages

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)

Department of Forestry and Fire Protection

BY (Authorized Signature)

DATE SIGNED (Do not type)

[Signature]

9/14/15

PRINTED NAME AND TITLE OF PERSON SIGNING

Dave Teter, Deputy Director, Fire Protection

ADDRESS

P.O. Box 944246, Sacramento, CA 944246

STATE OF CALIFORNIA

AGENCY NAME

Department of Parks and Recreation

BY (Authorized Signature)

DATE SIGNED (Do not type)

[Signature]

10/21/2015

PRINTED NAME AND TITLE OF PERSON SIGNING

Kristal Simpson Staff Services Manager III

ADDRESS

P.O. Box 942896, Sacramento, CA 94296-001

California Department of General Services Use Only

[Signature]



[Signature]

Exempt per:

Exhibit A

C15K0106

Scope of work

The California Department of Forestry and Fire Protection, is hereafter referred to as Cal-Fire, or "Contractor" and the California Department of Parks and Recreation hereafter referred to as DPR, agree to the following terms and conditions:

1. Contractor to provide inmate and/or ward labor and transportation for DPR work projects within State Parks, including but not limited to tree work, controlled burn plots, pile burning, firebreaks, fuel breaks, structure defensible space, campground and picnic area rehabilitation, exotic plant removal and rehabilitation, invasive plant eradication, painting, building or repairing structures, graffiti removal, maintenance of road damage features, road and trail brushing, rehabilitation and construction, emergency clean-up, and snow removal. All projects shall be on an as-needed basis.
2. The CAL FIRE and/ or Department of Corrections shall be responsible for the CAL FIRE crews assigned to perform work on behalf of DPR. A DPR representative may be required to be available at the project.
3. The location of services shall be any of the DPR park units managed by DPR.
4. The services shall be provided during normal business hours, except holidays. Each inmate or ward work day shall consist of an 8 hour work shift including travel between CAL FIRE camp and the DPR location. If the local project requires the inmates to be away from their camp during their scheduled breakfast or dinner time, the cost of portable meals shall be funded by DPR and described in the local agreement scope of work.
5. DPR agrees to provide special tools and equipment for project work not normally carried by CAL FIRE crews.
6. The project representatives for the term of this agreement are:

State Agency: Parks and Recreation	Contractor: Forestry and Fire Protection
Name: Jason Spann, Facilities Management Division	Name: Justin Sanders, Deputy Chief, Camps Program Manager
Phone: 916-425-9295	Phone: (916) 651-9180
Fax: 916-324-0301	Fax: (916) 653-9708
Email: jason.spann@parks.ca.gov	Email: justin.sanders@fire.ca.gov
Address: 704, O St., Sacramento, CA 95814	Address: CAL-FIRE Headquarters, 1416 9 th st., Sacramento 94244

The project representative(s) during the term of this agreement may be changed by advance written notice without the necessity of an amendment to this agreement.

Budget Detail and Payment Provisions

1. Invoicing

A. Each DPR district shall prepare and sign the FC 31 Memorandum of Understanding (MOU) and forward to the applicable CAL FIRE Camp for their signature. This shall be issued for the term of the master agreement. The details for this procedure are stated in Exhibit D.

B. For each specific work project and upon mutual agreement from all parties, DPR and CAL-FIRE shall prepare the CAL FIRE FC 32 (Conservation Camp Program Project Request and Record) and obtain the appropriate signatures. Completion and approval of the CAL FIRE FC 32 is required to initiate a specific work project. The details for this procedure are stated in Exhibit D.

C. Upon satisfactory completion of the specific work project as described in the CAL FIRE FC 32, CAL FIRE shall state the project costs on the CAL FIRE FC 80 and submit to DPR for review and approval. Both CAL FIRE and DPR shall provide appropriate signatures upon mutual agreement. CAL FIRE shall use these documents to submit an invoice to the DPR Facilities Management Division. CAL FIRE shall submit invoices to the DPR Facilities Management Division, at a minimum, of Quarterly for the calendar year. Invoices for all specific work projects under this Interagency Agreement would be submitted in increments that would be received by DPR no later than March 31st, June 30st, September 30st, and December 31st.

2. Budget Contingency Clause

A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, DPR shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.

B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, DPR shall have the option to either cancel this agreement with no liability occurring to DPR, or offer an amendment to Contractor to reflect the reduced amount.

3. Payment

A. Costs for this Agreement shall be computed in accordance with State Administrative Manual (SAM) Sections 8752 and 8752.1. The administrative rate for fiscal year 15/16 is 14.24% and may be adjusted annually each fiscal year by written notice to the manager of the headquarters contract unit.

Budget Detail and Payment Provisions

B. Nothing herein contained shall preclude advance payments pursuant to Article 1, Chapter 3, Part 1, Division 3, Title 2 of the Government Code of the State of California.

4. Rates

The daily rate for the inmate/ward crews is \$200. Each invoice shall reflect the addition of the administrative rate percentage. No alterations to the daily rate are permitted without a formal amendment signed by both parties.

GIA-610

1. **APPROVAL:** This Agreement is not valid until signed by both parties and approved by the Department of General Services, if required.
2. **AUDIT:** The agency performing work under this Agreement agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement if it exceeds \$10,000. The agency performing work agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of record retention is stipulated.
3. **PAYMENT:** Costs for this Agreement shall be computed in accordance with State Administrative Manual Section 8752 and 8752.1.
4. **AMENDMENT:** No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or agreement not incorporated in the Agreement is binding on any of the parties.
5. **SUBCONTRACTING:** All subcontracting must comply with the requirements of the State Contracting Manual, Section 3.06.
6. **ADVANCE PAYMENT:** The parties to this interagency agreement may agree to the advancing of funds as provided in Government Code Sections 11257 through 11263.
7. **DISPUTES:** The agency performing work under this Agreement shall continue with the responsibilities under this Agreement during any dispute.
8. **TIMELINESS:** Time is of the essence in this Agreement.
9. **NON-PAYMENT OF INVOICES – FUND TRANSACTION REQUEST:** In accordance with Government Code Section 11255, the parties agree that when an invoice is not paid by the requested due date to the Contractor (agency providing the service) and the invoice is not disputed by the contracting Department (agency receiving the service), Contractor may send the contracting Department a 30-day notice that it intends to initiate a transfer of funds through a Transaction Request sent to the State Controller's Office. To facilitate a Transaction Request should one be needed, the contracting Department shall no later than 10 business days following execution of this agreement provide data to the Contractor for the appropriation to be charged including: fund number, organization code, fiscal year, reference, category or program, and, if applicable, element, component, and task.

Special Terms and Conditions

1. This Agreement shall be a Master Agreement for the purposes of establishing the department-wide agreement between the parties. Requests for specific tasks remain the discretion of DPR on an as-needed basis for specific work projects within the State Parks system.
2. CAL FIRE FC 31 (MOU) (see Exhibit D, Attachment 1)

A Memorandum of Understanding (CAL FIRE FC 31, MOU) shall be completed between each DPR district and CAL FIRE Camp. The purpose of this form outlines the over-all responsibilities of each DPR and CAL FIRE district/camp and shall be agreed to and signed by both parties before any projects may begin. The CAL FIRE - DPR Master Agreement number shall be identified on the MOU. The sponsor shall be the DPR district office requesting the service of the designated CAL FIRE Camp. The ending date of the agreement in paragraph "O" shall be the ending term of the master agreement. This MOU would only be required once for work between an individual DPR district and an individual CAL FIRE Camp and would remain in effect for the term of the master agreement. This form may be mailed, faxed or sent electronically for signatures, and a copy shall be retained by both parties.

3. In order to enact a request for service and the subsequent billing process, the parties agree to the following procedures:

A. CAL FIRE FC 32 (see Exhibit D, Attachment 2)

The purpose of this form is to initiate a specific work project with details on the scope of work, estimated start and end dates and estimated costs. The FC 32 can be initiated during anytime of the year to request CAL FIRE involvement in a specific work project. District and CAL FIRE camp shall prepare the form and obtain all necessary authorized staff signatures. DPR shall create a unique specific work project contract number for tracking purposes of the FC 32, and FC 80. DPR shall write the specific work project contract number on the upper left-hand corner of the FC 32. The specific work project contract number will be considered a contract number for DPR and shall be issued in accordance with the normal contract numbering procedures. This form is used for specific work projects developed under the DPR District's/CAL FIRE MOU(FC 31) and constitute the beginning of the invoice process. This form may be mailed, faxed or sent electronically for signatures, and a copy shall be retained by both parties.

Special Terms and Conditions

B. CAL FIRE FC 80 (see Exhibit D, Attachment 3)

The purpose of this form is to document the work completed on the specific work project and initiate the invoice for services rendered to DPR districts. When the project is completed, CAL FIRE camps shall complete the form for the Unit (day), Unit Price (daily rate), Description of services, Total units (days) and line total. District DPR staff shall review and agree to the content in the form, sign it and return it to the CAL FIRE camp representative. This form may be mailed, faxed or sent electronically to obtain necessary signatures. Upon obtaining all signatures, CAL FIRE shall return a signed copy of the document via mail, fax or electronically to the DPR district office. Concurrently, CAL FIRE will submit the original FC 80 to CAL FIRE accounting for processing an invoice to the DPR Facilities Management Division.

CAL FIRE to send invoices to:

California State Parks
Facilities Management Division
Attn: Julie Evans
704 O Street
Sacramento, CA 95814
julie.evans@parks.ca.gov

4. Both parties will have a representative on site for every project with the authority to make adjustments to the prosecution of work plans or schedules that become necessary due to unforeseen circumstances, that may include, but is not limited to, weather delays or design errors.
5. Local CAL FIRE and DPR Project representatives shall meet as necessary to plan, schedule and prioritize work projects.
6. The careful use of tools and equipment is encouraged. At the beginning of each work shift, the DPR and CAL FIRE staff shall inspect and inventory the DPR- owned items required for the work and the same inventory and inspection shall occur at the end of each work shift.
7. DPR agrees to abide by any rules and regulations established for inmate and ward working conditions.

Special Terms and Conditions

8. DPR acknowledges that emergencies are CAL FIRE's first priority at all times and shall take precedence over any previously agreed upon work projects or schedules
9. When a CAL FIRE emergency response takes precedence over a scheduled DPR project, at the earliest convenience, CAL FIRE and DPR representatives shall agree to postpone or cancel said project and the documents will be adjusted as required.
10. This Agreement may be canceled by either party with thirty (30) days advance written notice to the other party with the exception of emergencies. An individual task may be terminated without impinging on this master agreement.
11. All improvements constructed in whole or in part on lands owned or controlled by DPR shall remain the property of DPR.
12. CAL FIRE agrees to provide the personnel for labor, crew supervision along with normal transportation, food, and tools as CAL FIRE determines to be available on an emergency crew transport (ECT) vehicle such as chainsaws, Pulaski's, McLeod's, drip torches, and fuses. DPR agrees to provide any tools and/or equipment needed for a work project not normally carried and/or available on a CAL FIRE ECT vehicle.
13. CAL FIRE agrees to provide the fire crew members with personal protection equipment (PPE) such as leather work boots, chainsaw chaps, eye protection, work gloves and hearing protection. DPR agrees to provide any additional PPE required by any specialized equipment needed for a work project not normally provided by CAL FIRE.

Attachment 1 (FC-31)

STATE OF CALIFORNIA
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION
 CONSERVATION CAMP PROGRAM – MEMORANDUM OF UNDERSTANDING
 FC-31 (Rev. 11/10)
 MOU # _____ Master Agreement # _____

This Memorandum of Understanding (MOU) is made and entered into by and between the California Department of Forestry and Fire Protection (CAL FIRE) and _____ (Sponsor).

WHEREAS, CAL FIRE is authorized under Public Resources and Penal Codes to utilize inmates, or wards, assigned to conservation camps to perform the work of CAL FIRE;

WHEREAS, through contracts or cooperative agreement CAL FIRE may permit inmates, or wards to be used in the performance of conservation projects, fuels management and or hazard reduction (which could include slash and pile burning) for a public agency (local, state, or federal) or a qualified nonprofit organization under policies established by the Prison Industries Authority; and

WHEREAS, the Sponsor has a need for assistance in performing such projects,

The parties agree as follows:

- A. The Sponsor shall submit project proposals on a form approved by CAL FIRE (currently an FC-32). By doing so, with reference to any such proposals subsequently approved by the CAL FIRE, Sponsor agrees to:
1. Pay for all costs directly related to and necessitated by such projects, except for wages, salaries, and other remuneration paid to CAL FIRE employees, inmates, or wards, and the cost of their support.
 2. Demonstrate the availability of adequate plans and specifications, sufficient funds, materials, supplies, and equipment, adequate technical supervision and any special labor requirements to complete such projects.
 3. Obtain the approvals, notification, and permits required by any state, federal, or local agency necessary to commence construction, fuels management, or operation of such projects.
 4. Hold an orientation meeting with CAL FIRE at the commencement of such projects to explain the technical aspects, execution of, and need for such projects.
- B. From proposals submitted by the Sponsor, CAL FIRE shall select those projects meeting the priorities and resources of CAL FIRE. CAL FIRE shall submit evaluations to Sponsor that set forth any special requirements or conditions related to the projects. By so doing, with reference to any such evaluations subsequently approved by Sponsor, CAL FIRE agrees to provide labor, crew, supervision, normal transportation, food, and such tools as CAL FIRE determines to be available. Upon receipt of Sponsor's acceptance of such evaluations, projects shall be assigned to a conservation camp where they will be scheduled in accordance with the priorities and resources of CAL FIRE.
- C. Timing
1. Sponsor recognizes that fire suppression and other emergency activities have priority over any other work for conservation camp crews.
 2. Sponsor further recognizes that the resources of CAL FIRE are limited and the public service conservation work of CAL FIRE may be altered in priority form time to time.
 3. Projects will be performed within the rules and regulations of CAL FIRE which may require temporary suspension or permanent cessation of projects due to emergency conditions as defined by such rules and regulations.
 4. The Parties agree that any justified delays by either party shall be excused and costs caused by such delays shall be borne by the party incurring such costs.
- D. Work performed under this MOU will be under the immediate supervision of CAL FIRE officials. The Sponsor will provide such operation supervision, technical assistance, guidance, and inspection, as it considers necessary to properly complete the work.
- E. Nothing herein shall be construed as obligating the Sponsor to expend or to obligate funds in excess of appropriations authorized by law.
- F. All improvements constructed in whole or in part on lands owned or controlled by Sponsor will remain the property of Sponsor.

Attachment 1 (FC-31)

- G. Permission to perform work on lands owned or controlled by Sponsor does not in any way convey to CAL FIRE, its staff or any persons working with CAL FIRE in the performance of said work, employee status that would extend to them the benefits afforded to permanent employees of Sponsor.
- H. Upon completion of each project, or any phase thereof, permission is hereby granted to CAL FIRE to place upon the project site a sign or emblem consistent in size and design to its surroundings, indicating the participation of CAL FIRE and the year thereof.
- I. Other than as indicated in Section H, neither party shall use the name of the other party in any form or manner in advertisements nor other information released to the public without the prior written approval of the other party. Sponsor may be, and CAL FIRE is, subject to the California Public Records Act. This Section I is not intended to prohibit either party from legally complying with the PRA.
- J. Each party, to the extent permitted by law, agrees to indemnify and hold harmless the other party, its officers, agents and employees from all claims, demands, or liability arising out of the indemnifying party's performance under this MOU except where such injury or damage arose from the sole negligent or intentional acts or omissions of the other party.
- K. Neither party may assign this MOU or any interest herein without the written consent of the other party.
- L. Subject to the provisions herein, all remedies allowed by law are available to either party for enforcement of this MOU. Any waiver of rights by either party on any matter related to this MOU shall not be deemed to be a waiver on any other matter relating to the MOU.
- M. All provisions of this MOU constitute essential elements of the agreed exchange that is the subject matter of this MOU. Accordingly, if any of these provisions are determined to be invalid, illegal, or unenforceable in any material respect, the remainder of this MOU is not enforceable against either of the Parties except as may be necessary to effect payment for services already rendered.
- N. This MOU may be modified by mutual written agreement of the parties.
- O. This MOU takes effect shall remain in effect until _____, unless terminated prior to that date by 60 days written notice from one party to the other.

IT IS AGREED:

CAL FIRE

SPONSOR _____

Date: _____

Date: _____

By: _____

By: _____

Print Name:

Print Name:

Title:

Title:

Address:

Address:

Exhibit D- Attachment 2 (FC-32)

C15K0106

STATE OF CALIFORNIA
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION
**CONSERVATION CAMP PROGRAM PROJECT REQUEST
 AND RECORD**
 FC-32 (REV. 11/10) PAGE 1 OF 3
 MOU # _____

CAL FIRE USE ONLY	PROJECT NAME		
	DATE		
	FC-79 CODING		

CAL FIRE USE ONLY	CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION	
	NAME	
	ADDRESS	
	CITY, STATE	
	PHONE	FAX

CDCR/DJJ-CHECKLIST CUSTODIAL QUARTERLY REVIEW			
INITIAL INSPECTION			
SECURITY FORM PREPARED			
SUPERVISION LEVEL	1	2	3
SECOND QUARTER			
THIRD QUARTER			
FOURTH QUARTER			

SPONSORING AGENCY	
SPONSORING AGENCY	NAME
	ADDRESS
	CITY, STATE
	PHONE
	FAX
	PAGER
	COMMENTS:

CAL FIRE-CHECKLIST	
CAL FIRE USE ONLY	INITIAL INSPECTION
	PROJECT NUMBER
	IIPP-2 JOB HAZARD ANALYSIS
	IIPP-3 CODE OF SAFE PRACTICES
	IIPP-4 JOB SAFETY SURVEY
	IIPP-6 EMPLOYEE TRAINING
	CEQA/NEPA COMPLETED
	FC-31 ATTACHED AND SIGNED
SLASH & PILE BURNING PROCEDURES	

PROPERTY OWNER

PRIVATE PROPERTY? <input type="checkbox"/> YES <input type="checkbox"/> NO	NON PROFIT ORGANIZATION <input type="checkbox"/> YES <input type="checkbox"/> NO	FORM CAL FIRE 719 <input type="checkbox"/> YES <input type="checkbox"/> NO
PROPERTY OWNER		
ADDRESS		
CITY/STATE/ZIP	PHONE	

Exhibit D- Attachment 2 (FC-32)

C15K0106

DESCRIPTION OF PROJECT (Type of work to be performed, attached additional sheets if necessary)

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
**CONSERVATION CAMP PROGRAM PROJECT REQUEST
AND RECORD**
FC-32 (REV. 10/11) PAGE 2 OF 3

PERIOD WORK CAN BE PERFORMED		ESTIMATED CREW DAYS
REQUESTED START DATE	REQUESTED FINISH DATE	
PLANS ATTACHED <input type="checkbox"/> YES <input type="checkbox"/> NO		
PROJECT NAME	SPONSOR'S PRIORITY	
PROJECT LOCATION		
		GPS COORDINATES

PROJECT BENEFIT ASSESSMENT (Estimate the benefits of the project including such items as; fire defense, public safety, watershed, recreation, wildlife habitat, property, vegetation, soil, water, air surface configuration, wildlife, people, economic benefits that include; reduced maintenance costs, reduced suppression costs, reduced damage, elimination of hazards, etc. attach additional sheets as necessary).

Exhibit D- Attachment 2 (FC-32)

C15K0106

PROJECT SLASH & PILE BURNING PROCEDURES

- | | |
|------------------------------|--|
| <input type="checkbox"/> YES | <input type="checkbox"/> NO Predicted Fire Weather Watches or Warnings |
| <input type="checkbox"/> YES | <input type="checkbox"/> NO Hazard Reduction Pile Burning Checklist (8100) |
| <input type="checkbox"/> YES | <input type="checkbox"/> NO Sponsor has a valid burn permit on site. |
| <input type="checkbox"/> YES | <input type="checkbox"/> NO All slash & piles will be consumed or extinguished prior to crew leaving project site. |
| <input type="checkbox"/> YES | <input type="checkbox"/> NO Sponsor will provide suppression control capabilities and supervision of all slash & pile burning that continues beyond crew work day. |
| <input type="checkbox"/> YES | <input type="checkbox"/> NO Notification to agency with fire suppression responsibility for the project burn site. |

STATE OF CALIFORNIA
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION
**CONSERVATION CAMP PROGRAM PROJECT REQUEST
 AND RECORD**
 FC-32 (REV. 10/11) PAGE 3 OF 3

CAL FIRE USE ONLY	PROJECT SPONSOR RESPONSIBILITIES	DESCRIPTION	ESTIMATED DURATION OF NEED
	MATERIALS AND SUPPLIES		
	SPECIAL TOOLS		
	VEHICLE OPERATIONS		
	TECHNICAL SUPERVISION AND LABOR		
	OTHER (DESCRIBE)		

OPERATIONAL COST RECOVERY FROM SPONSOR

CAL FIRE USE ONLY			
	Total \$200/day (plus current F/Y administrative fee)		\$

CAL FIRE USE ONLY	Approved For Final Planning and Scheduling	
	CAL FIRE DIVISION CHIEF	DATE
	CDCR CAMP COMMANDER	DATE
	UNIT CHIEF	DATE

Sponsors Signature	
NAME (PRINT)	
SIGNATURE	DATE
TITLE	

Exhibit D- Attachment 3 (FC-80)

C15K0106

STATE OF CALIFORNIA
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION
 CAMPS PRODUCTS/PROJECTS ORDER FORM
 FC-80 (rev 08/10) EXCEL

DATE _____

SHIP TO

VENDOR NAME	
ADDRESS	
CITY	
STATE, ZIP	
PHONE	
ATTN	

BILL TO

VENDOR NAME	
ADDRESS	
CITY	
STATE, ZIP	
PHONE	
ATTN	

PRODUCT SHIPPED DATE

CAMP DOC#	ORDER DATE	CUSTOMER P.O.	CARRIER	
QUANTITY	DESCRIPTION		TOTAL UNITS	TOTAL
UNIT	UNIT PRICE			0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
SHIPPING				
TOTAL				0.00

TC	FY	INDEX	PCA	AMOUNT	SOURCE	SUBSIDIARY

NOTE: ADMIN FEE INDEX: USE 9997 (NEW)

PLEASE SIGN, AGREEING TO AUTHORIZE THE ORDER AS A "PURCHASING AGENT" AND FAX BACK TO CAL FIRE

DO NOT PAY. THE DEPARTMENTAL ACCOUNTING OFFICE WILL BE SENDING AN INVOICE.

CONTACT INFO: CALIFORNIA DEPT OF FORESTRY AND FIRE PROTECTION

UNIT/CAMP

PHONE

FAX

SIGNATURE OF PURCHASING AGENT

SIGNATURE BY CAMP DIVISION CHIEF

PRINT NAME of Purchasing Agent

PRINT NAME of Camp Division Chief

UNIT: Submit Original to DAO: A/R Unit