

DAI GRADING OFFENDERS
(No.21 May 2016)

6526

Responsibility

All

CDCR-101, Work Supervisor's Report, will be prepared by all supervisors on offenders assigned to them on a monthly basis as required by camp administration (See below).

CDCR-101 will be routed to the Camp Commander or Superintendent and will be forwarded by him or her to the records office.

Grade classes, report forms, and reporting periods shall be prescribed by CDCR. It is recommended that agency personnel keep a daily work and attitude record of each offender under their supervision.

STATE OF CALIFORNIA CDC 101 (1/92)		WORK SUPERVISOR'S REPORT		DEPARTMENT OF CORRECTIONS	
GRADES	GRADE	GRADE		GRADE	
1 = EXCEPTIONAL	_____ A. DEMONSTRATED SKILL AND KNOWLEDGE	_____ F. TEAMWORK AND PARTICIPATION		_____ G. LEARNING ABILITY	
2 = ABOVE AVERAGE	_____ B. ATTITUDE TOWARD FELLOW INMATES AND WORKERS	_____ H. USE OF TOOLS AND EQUIPMENT		_____ I. QUALITY OF WORK	
3 = SATISFACTORY	_____ C. ATTITUDE TOWARD SUPERVISORS AND STAFF	_____ J. QUANTITY OF WORK			
4 = BELOW AVERAGE	_____ D. INTEREST IN ASSIGNED WORK				
5 = UNSATISFACTORY	_____ E. EFFORT DISPLAYED IN ASSIGNED WORK				
PAY STATUS: FROM: \$	TO: \$	FROM: JOB NO.		TO: JOB NO.	
TOTAL # Hours Assigned:		TOTAL # Hours Worked:			
INMATE ASSIGNED TO	DATE ASSIGNED	ACTUAL WORK CONSISTS OF	PERIOD COVERED BY REPORT		
RECOMMENDED FOR: <input type="checkbox"/> REASSIGNMENT <input type="checkbox"/> RETAIN <input type="checkbox"/> PAY INCREASE <input type="checkbox"/> PAY DECREASE				INMATE'S INITIALS	
COMMENTS (IF MORE SPACE REQUIRED, USE REVERSE SIDE)			CODE OF SAFE PRACTICES REVIEWED	INMATE'S INITIALS:	
			SUPV'S INITIALS:		
SUPERVISOR	LENGTH OF SUPERVISION	WORK DETAIL	ETHNICITY		
	Exhibit 6526				
INMATE'S NAME	CDC NUMBER	INSTITUTION	DATE		

DJJ GRADING OFFENDERS
(No.21 May 2016)

6526.1

Responsibility

All

Policy, procedures, and guidelines for grading offenders will be developed by DJJ. The system may vary by camp and program. Instructions for the individual methods will be included in the Camp Operations Guide. All grades and attitude records completed by CAL FIRE staff will be made available to staff of both departments.

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