

CDCR AND CAL FIRE ORGANIZATIONAL STRUCTURE

6404

(No.21 May 2016)

Responsibility

All

To better understand both agencies' Conservation Camps Program organizational structure, refer to Exhibits [CDCR Organization Chart – Camp Management](#), and CAL FIRE [Camps Program Organization Chart](#).

CDCR DAI operation of the Conservation Camp Program is subject to the general direction of the Director of DAI via the Associate Director who has line authority for parent institution management.

CDCR DJJ operation of the Conservation Camp Program is subject to the general direction of the Director of DJJ via the Deputy Director, who has line authority for management.

CAL FIRE operation of the conservation camps is subject to the general direction of the Director of CAL FIRE, via the Chief Deputy Director, the Deputy Director for Fire Protection, the Region Chief(s), the Unit Chief(s), and the Division Chief(s).

CAMP ADMINISTRATION AND STAFFING

6404.1

(No.21 May 2016)

Responsibility

CDCR

At each parent institution having a conservation camp(s) program, an appropriate organization will be established to properly administer the camp operation(s).

CAL FIRE

Units are responsible for the administration of the camp(s) and training center(s) within their jurisdiction.

All

Good administration of a cooperative program between departments with substantially different missions can only be accomplished through free and open communications at the various levels of the organizations. Operational problems should be handled at the lowest possible level, while information should flow up, down and across the organizations.

ADMINISTRATIVE RESPONSIBILITIES

6404.2

(No.21 May 2016)

Responsibility

All

Administrative responsibility shall include, but is not limited to, the following:

- To budget for and supply the camps with all necessary staffing, materials, and supplies to properly operate and maintain the camps.
- To direct and supervise all camp activities so that the camp will operate for the benefit of the state and the rehabilitation of the offenders.
- To coordinate with the cooperating agency all of the activities necessary to the operation of the conservation camp program.
- To supervise, through established channels, all custodial and treatment personnel and direct their compliance with state statute(s), the California Code of Regulations and CDCR policies.

CAMP STAFFING STANDARD

6404.3

(No.21 May 2016)

Responsibility

All

The offender population of the camp and/or special security considerations will determine Correctional staffing for a conservation camp. CAL FIRE staffing for a conservation camp will be determined by the number of fire crews authorized for the camp. (See Exhibit: [Camp Staffing Standard](#))

FORMS AND/OR FORMS SAMPLES: RETURN TO CAL FIRE LIBRARY HOME PAGE FOR FORMS/FORMS SAMPLES SITE LINK.

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