

WORK PROJECTS

6322

(May 2003)

Responsibility

Division Chief

Forestry- or conservation-related work projects will be developed and scheduled so that conservation camp crews will be productively occupied when they are not engaged in an emergency activity. Such projects must be sponsored by a governmental agency and be of a nature that would not normally be performed by private industry or citizen labor (See Sections 6202, 2701, and 2780 of the California Penal Code). It is important that the conservation camp program maintain a harmonious relationship with both labor and industry and with other public and private programs within the state. Conservation camp work programs should be planned accordingly.

APPROVAL OF WORK PROJECTS

6322.1

(May 2003)

Responsibility

Division Chief

All conservation camp work projects must be approved by the CDF Division Chief and the CYA Camp Superintendent, before work begins. Form FC-32, Conservation Camp Program Project Request and Record, shall be prepared during the project planning process, and a copy submitted to the CDF Unit Chief, if required. All ongoing projects shall be reviewed and re-appraised by the Division Chief and the Camp Superintendent at least annually.

The FC-32 shall indicate whether or not the work project is located in an area endemic to Valley Fever or any other special hazard.

PROJECT SAFETY WORK PLAN

6322.2

(May 2003)

Responsibility

Fire Crew Captain

A Project Safety Work Plan IIPP-2 (See Section 6244.3) will be completed in accordance with instructions contained in that section and/or in the Health, Safety and Physical Fitness Procedures Handbook, prior to commencing a new project. The contents of the IIPP-2 will be discussed with the crew at a tail-gate safety briefing at the beginning of the project and a copy of the IIPP-2 maintained at the work site. An Employee Training Sign-up Sheet, IIPP- 6, will be completed, documenting each tail-gate safety briefing, and filed appropriately in CDF files.

DIVERSION OF MATERIALS

6322.3

(May 2003)

Responsibility

Division Chief

Materials obtained for a specific project will not be diverted to another use or project unless approved by the CDF Unit Chief or designee.

PROJECT BOUNDARIES

6322.4

(May 2003)

Responsibility

CDF Unit Chief Region Chief

The geographic range of work projects undertaken by a conservation camp will not be limited by administrative boundaries of a CDF unit or region. The closest appropriate work crew to any project (routine or emergency) should be assigned. In crossing regional boundaries, no change in supervisory control will be made, except that the actual work to be performed will be determined by officials of the CDF unit in which the project is located. Project work of any nature – emergency or otherwise - cannot be assigned to wards outside the actual boundaries of California (see [Section 6364](#) for fire response into Nevada).

RIGHT TO WORK ON PRIVATE LANDS

6322.5

(May 2003)

Responsibility

Division Chief

Work will not be undertaken upon any property not under the direct control of CDF unless the Division Chief is assured that state employees and crews have the right to go upon the property and engage in the work. All stipulations in a grant of easement must be known and followed. In most cases, the landowner should be made aware of current plans to go upon lands and do repair or maintenance work on CDF facilities. Departmental forces are granted authority by law to go upon private property to suppress a fire. A similar authority exists for forest, insect, and disease control, but only within a declared zone of infestation.

Work on private property under an approved and authorized Vegetation Management Program (VMP) for fuel reduction or modification activities may be authorized. A copy of the signature page of the VMP contract must accompany the FC-32. Any Pre- fire fuel reduction, firebreaks, and other conservation activities on private property must conform to the and Statewide Fire Plan. These projects must have a clear and direct public benefit and be consistent with the CDF emergency response mission. The public benefit must be clearly articulated on the FC-32.

USE OF EXPLOSIVES

6322.6

(May 2003)

Responsibility

**Division Chief
Fire Crew Captain**

When conducting projects that include explosives procedures that will prevent wards from handling explosives of any type or having access to explosives, blasting agents, or blasting caps shall be written and enforced. An inventory will be maintained to indicate the type and quantity of explosives and caps stored for the project and used daily. Wards may be used to drill and prepare a project for blasting. They shall be removed from the project area during the handling, loading, and detonating of explosives of any type. The Division Chief is responsible for enforcing all regulations and procedures that will ensure maximum safety in the use, storage, and transportation of explosives.

WARD FLAG PERSONS

6322.7

(May 2003)

Responsibility

All

Wards shall not be assigned as flag persons stopping or redirecting traffic or displaying "slow" or "caution" signs.

(see next section)

(see HB Table of Contents)

(see Forms or Forms Samples)