

CYA AND CDF ORGANIZATIONAL STRUCTURE

6204

(May 2003)

Responsibility

All

To better understand both agencies' organizational structure, headquarters through camps, refer to Exhibits 6230a and 6204b, [CYA Camp Management Organization](#), and [CDF Camp Organization Chart](#).

CYA operation of the Conservation Camp Program is subject to the general direction of the Director of CYA via the Deputy Director - Institutions & Camps, who has line authority for management.

CDF operation of the conservation camps is subject to the general direction of the Director of Forestry and Fire Protection, via the Chief Deputy Director, the Deputy Director for Fire Protection, the Region Chief, the Unit Chief, and the Division Chief.

CAMP ADMINISTRATION AND STAFFING

6204.1

(May 2003)

Responsibility

CYA

At each institution having a conservation camp program, an appropriate organization will be established to properly administer the camp operation.

CDF

Units are responsible for the administration of the camps and training centers within their jurisdiction.

All

Good administration of a cooperative program between two departments with substantially different missions can only be accomplished through free and open communications at the various levels of the organizations. Operational problems should be handled at the lowest possible level, while information should flow up, down and across the organizations.

ADMINISTRATIVE RESPONSIBILITIES

6204.2

(May 2003)

Responsibility

All

Administrative responsibility shall include, but is not limited to, the following:

- To budget for and supply the camps with all necessary staffing, materials, and supplies to properly operate and maintain the camps.
- To direct and supervise all camp activities so that the camp will operate for the benefit of the state and the rehabilitation of the wards.
- To coordinate with the cooperating agency all of the activities necessary to the operation of the conservation camp program.
- To supervise, through established channels, all custodial and treatment personnel and direct their compliance with state law, and applicable policies (CYA).

CAMP STAFFING STANDARD

6204.3

(May 2003)

Responsibility

All

The ward population of the camp and/or special security considerations will determine staffing for a conservation camp. CDF staffing for a conservation camp will be determined by the number of fire crews authorized for the camp. (See Exhibit 6204c, [CYA and CDF Camp Staffing Standards](#).)

(see next section)

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(see Forms or Forms Samples)