

RESOURCE MANAGEMENT STAFF

5487

(No. 3 June 1991)

The Sacramento forest taxation staff forester appointed to the Timber Advisory Committee has the following duties:

- Attends meetings of the Timber Advisory Committee, takes part in the discussions, and votes on committee actions. In discussion and voting, the staff forester must remember that he/she represents the Board of Forestry. In this capacity, he/she must advance the official Board of Forestry policies on forest taxation and maintenance of timber supply and must otherwise maintain an objective and unbiased position consistent with adopted Board of Forestry policy.
- Timber the secretary through mail notice calls Advisory Committee meetings. A committee member, including the CDF staff forester, may have an alternate attend a meeting if he/she cannot attend, but the alternate cannot vote without being authorized to do so by the B/E. Attendance of an alternate should be limited to the absolute minimum, and the alternate should be someone knowledgeable, experienced, and familiar with Board of Forestry policies.
- Maintains files of committee minutes, B/E rules on timber taxation, and pertinent information and correspondence on timber taxation.
- Keeps the Board of Forestry informed of significant trends, actions, and issues involved with the B/E timberland taxation matters and in the field of timber taxation generally.
- Serves as consultant to other CDF staff on timber taxation matters involving in-lieu taxes for state forests, analysis of timber taxation legislation, and timber taxation aspects of the service forestry program.
- Keeps current the forest taxation portion of the Resource Management Procedures Handbook.
- Answers inquiries about forest taxation.
- Maintains liaison with the B/E Timber Tax Division.
- Advises the Director, through channels.
- Has the responsibility to process the tax invoices for in lieu-tax payments for state forestlands under PRC Section 654.

FORMS AND/OR FORMS SAMPLES: RETURN TO ISSUANCE HOME PAGE FOR FORMS/FORMS SAMPLES SITE LINK.

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