

**OUT OF CLASS ACTING FC – CRITERIA FOR WORK CREDIT WHILE  
OUT OF CLASS (4100)**  
(October 2003)

**SubJAC CRITERIA FOR FAE WORK CREDIT**

**Out of Class Fire Captain - Working in a Fire Station**

- An apprentice who worked out-of-class as a Fire Captain **in a fire station assignment** who follows the above process for requesting time to be credited can expect SubJAC to approve the time spent as an acting Fire Captain in a fire station as having met the work processes of a JAC FAE, to be credited toward the 36 month Apprentice Agreement.

**Out of Class Fire Captain - Not working in a Fire Station**

- Assignments **other than fire stations**, such as ECC, Camp, Prevention, etc., will be reviewed on a case-by-case basis, with emphasis on demonstrating the employee has continued to develop and maintain essential FAE skills (work processes) during the acting Fire Captain assignment.
- SubJAC will credit the percentage of time developing and maintaining FAE work processes towards the Apprentice Agreement.
- SubJAC will not credit the percentage of time not developing and maintaining FAE work processes.