

TRAINING STANDARDS 4022
(February 2014)

To be developed

FIRE PROTECTION TRAINING STANDARDS 4022.1
(February 2014)

To be developed

AVIATION TRAINING STANDARDS 4022.2
(February 2014)

To be developed

CONSERVATION CAMP TRAINING REQUIREMENTS 4022.3
(No. 8 May 1999)

INTERAGENCY TRAINING 4022.3.1
(No. 8 May 1999)

All employees working in a conservation camp will receive adequate interagency training to enable them to effectively carry out their duties and responsibilities. All training will be conducted on state time. Camp administrators are responsible for the training of all personnel under their supervision.

TRAINING SCHEDULE 4022.3.2
(No. 8 May 1999)

A minimum of eight hours of joint training and/or staff conferences will be held at each camp during each calendar year. A CAL FIRE representative and the custodial agency will mutually agree upon the scheduling of these conferences. Additional time may be required for group discussions on operational problems.

PREPARATION OF AGENDA 4022.3.3
(No. 8 May 1999)

It is the responsibility of the camp administrator to collaborate with the custodial administrator in the preparation of joint agency meeting agendas.

PARTICIPATION OF ADMINISTRATIVE PERSONNEL

4022.3.4

(No. 8 May 1999)

Attendance and participation of region and Sacramento administrative personnel from CAL FIRE and administrative personnel from the custodial agency is recommended and encouraged.

INDOCTRINATION IN CORRECTIONAL PROCEDURES

4022.3.5

(No. 8 May 1999)

The camp administrator will initiate a request to have indoctrination sessions for the proper training or review of personnel under his or her supervision. Indoctrination sessions will be at a time and in a manner prescribed by the custodial agency and will be conducted at the institution for the purpose of informing crew supervisors of basic custodial procedures and other requirements involving inmates, wards or residents. Newly assigned employees, and others as deemed necessary by the camp administrator, should attend indoctrination training sessions. Indoctrination sessions for CAL FIRE employees should include:

- Classification procedures.
- Parole procedures.
- Inmate, ward or resident supervision.
- Discipline procedures.
- In-service training of personnel.
- Accepted methods of handling problems.
- Observation of lockup and count.

TRAINING FOR PERSONNEL SUPERVISING WARDS, INMATES OR RESIDENTS

4022.3.6

(No. 8 May 1999)

The camp administrator, with assistance from the custodial administrator, will provide a training program for employees from other agencies or units who supervise inmates, wards or residents. The training will cover basic regulations, custody and supervision of the camp crews. The required training must be completed prior to transferring custody and supervision of inmates, wards or residents.

TRAINING CUSTODIAL PERSONNEL

4022.3.7

(No. 8 May 1999)

The approved training requirements for custodial personnel are in CAL FIRE Handbook 4200. The camp administrator is responsible for the training of custodial personnel in forestry philosophies, policies, procedures, rules and regulations and any training necessary to permit custodial personnel to effectively carry out their responsibilities as they relate to forestry work.

Fire Captains B will conduct ongoing training programs for the inmates, wards and residents under their direction while working on project or emergency work. Part of the training must be safety oriented and provide for testing physical ability to perform strenuous work. Training may vary with different agencies and programs.

HAND CREW MINIMUM SAFETY TRAINING

4022.3.8

(No. 8 May 1999)

Inmates, wards, county residents and CCC members who will be supervised by CAL FIRE on emergency incidents must receive a minimum of 24 hours of training before assignment. Inmates, wards, county residents and CCC members who will be supervised by CAL FIRE on emergency incidents; those who have completed only this level of training must be closely supervised at all times and must wear a large letter "T" in green plastic tape at least one inch in width on the back of their safety helmets until at least 40 hours of firefighter training have been received.

[\(see Next Section\)](#)

[\(see Handbook Table of Contents\)](#)

[\(see Forms and Form Samples\)](#)