

COMPENSATION FOR INJURY FUNCTION

3851

(No. 24 February 2005)

The staff assigned to this function is responsible for all perceived and real injury and illness claims for employees assigned to the incident.

This includes:

- Investigate injuries/illnesses for the purpose of validating the claims.
- Collect, process and audit of the Employer's Report of Occupational Injury or Illness or Department of Forestry Report of Inmate Occupational Injury or Illness (CAL FIRE-3067 or CAL FIRE-3579) and, if appropriate, the Heat Stress Form (CAL FIRE-3067A); **ensuring that these reports are handled confidentially at all times.**
- Ensure that the Employee's Claim for Workers' Compensation Benefits (SCIF 3301) is given to an injured employee within 24 hours of the injury.
- Provide the injured employee with a Medical Treatment/Return to Work Form ([CAL FIRE-200](#)) for completion by the treating physician as well as a copy of the CAL FIRE Physical/Mental Stress Job Description. For non-safety personnel the Essential Function Duties Statement ([PO-199](#)) should be attached. This can be obtained from the employee's "home unit."
- Coordinate services with treating facilities and/or pharmacies and follow-up as required.
- Ensure that the [8100p800](#): Death or Serious Injury Report (FC-200) is completed as per the Command and Control Handbook 8100 policy and forwarded to appropriate recipients.

See 1700 Health and Safety Handbook, [Sections 1710 -1715](#) for reporting and documentation requirements.

[\(see next section\)](#)

[\(see HB Table of Contents\)](#)

[\(see Forms or Forms Samples\)](#)