

GOAL STATEMENT

3802

(No. 48 Jun 2013)

The Incident Fiscal Management goals are based on the Incident Command System as described in the California FIRESCOPE, Field Operations Guide (FOG), and on agency-specific fiscal policy, as defined in [Section 3800](#), and presented in the subsections of [Section 3820](#) of this chapter.

These goals are to:

1. Ensure that obligations charged to the Emergency Fund are in accordance with CAL FIRE policy.
2. Ensure cost efficient use of personnel and equipment, including the release of excess resources.
3. Ensure equitable, complete and timely cost recovery for reimbursable incidents.
4. Provide expenditure estimates, as required.
5. Ensure that if a Finance Section is established, coordination with, and input to other functions occurs.
6. Ensure fiscal coordination with the responsible Unit, Region, Sacramento Headquarters, and cooperating agencies.
7. Ensure that paperwork and associated administrative processes for injury and tort claims are initiated promptly, completed accurately, and processed properly.
8. Ensure that all financial obligation documents, including related activity records, are properly prepared, fully completed, collected and routed on a timely basis.
9. Ensure that proper staffing is provided to meet the above goals.

[\(see next section\)](#)

[\(see HB Table of Contents\)](#)

[\(see Forms or Forms Samples\)](#)