

TEMPLATE

COST SHARE AGREEMENT

And

And

And

**STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE
PROTECTION**

The following is the cost share agreement between the above mentioned agencies as it was negotiated for the following incident:

INCIDENT NAME: _____

INCIDENT NUMBERS BY AGENCY: _____

INCIDENT START DATE AND TIME: _____

JURISDICTIONS: _____

INCIDENT CAUSE: _____

COMMAND STRUCTURE: Unified Command: _____
Start date/time: _____
End date/time: _____

COST SHARE PERIOD: Start date/time: _____
End date/time: _____

INCIDENT COMMANDER: _____

INCIDENT COMMANDER: _____

INCIDENT COMMANDER: _____

INCIDENT COMMANDER: _____

AGENCY REPRESENTATIVE: _____

AGENCY REPRESENTATIVE: _____

AGENCY REPRESENTATIVE: _____

AGENCY REPRESENTATIVE: _____

UNIFIED ORDERING POINT: _____

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This cost share agreement between _____

and with the cooperation of: _____
was prepared under the following guidelines:

1. In accordance with the following Master Agreements:
 - A. Cooperative Fire Protection Agreement between the USDI Bureau of Land Management (BLM), USDI National Park Service (NPS), USDA National Forest Service (USFS), and the California Department of Forestry and Fire Protection (CDF).
 - B. _____

 - C. _____

2. All costs originating from orders placed by and for the incident that can be reasonably obtained and estimated for the cost share period will be included in this agreement and will be shared on the basis of the Incident Commanders / Agency Representatives mutual agreement.
3. Costs for non-expendable property purchases by each agency will be charged direct to that agency and will not be shared.
4. Cost incurred by cooperators not engaged in joint fire suppression activities will not be included as a part of this cost share agreement.
5. Agency specific costs will not be shared.
6. Responsibility for tort claim costs or compensation for injury costs will not be a part of and will be determined outside of this agreement.
7. Non-suppression rehabilitation costs are the responsibility of the jurisdictional agency and will not be shared.
8. Costs for repair of agency owned equipment is the responsibility of the owning agency. It is not a part of and will be determined outside of this agreement.
9. _____

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10. Notwithstanding any other condition within this agreement, the final actual costs between the _____

_____ Will be based on the proportionate acreage burned within the jurisdictional boundaries of each agency.

11. _____

12. _____

13. _____

14. _____

15. _____

16. _____

17. Within 365 days the parties to this agreement will meet to determine the total actual costs of each agency. The agency whose total actual costs exceed their proportional share of the overall incident final costs, as determined within this agreement, will bill the other agency. The billing, when paid, will result in each agency sharing overall incident costs as herein agreed.

In accordance with the attached documentation, it is hereby agreed that cost sharing this incident will be:

<u>USDA Forest Service</u>	(_____)	(_____ %)
<u>USDI Bureau of Land Management</u>	(_____)	(_____ %)
<u>USDI National Parks Service</u>	(_____)	(_____ %)
<u>California Dept. of Forestry and Fire Protection</u>	(_____)	(_____ %)
_____	(_____)	(_____ %)
_____	(_____)	(_____ %)
_____	(_____)	(_____ %)

Total 100%

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18. _____

19. _____

20. An administrative charge, the pre-established percentage set by each agency, will be applied by the agency issuing the settlement billing for the net amount owed.

21. Parties to this agreement understand that there may be costs solely and directly attributable to the incident that may not have been charged to that incident's accounting due to the inability at times to reassign resource numbers or to account separately for joint use of supporting operations. These costs may be made part of the incident's actual cost pool to be shared. If this occurs, the signers of this agreement will be made aware, before finalization of this agreement and to the extent possible, of the probable adjustments that will be required during the normal billing process. The resulting additional actual costs will be identified specifically and concurred to by all parties at the settlement meeting.

22. The following agencies will be responsible for collecting actual cost/expenditure data that will make up the cost pool of shareable costs.

Cost-Source

Responsible Agency

FEDERAL AGENCIES

NON - FEDERAL AGENCIES

