

DEPARTMENT OF FORESTRY AND FIRE PROTECTION
VENDOR RESEARCH BY CLAIM SCHEDULE (6 MONTH PAYMENT HISTORY)

GUIDE CARD
(No.121 May 2011)

Pathway: Public Folders / HFD Reports / Vendor Reports



Click on Title “Vendor Research by Claim Schedule (6 Month Payment History)”

Prompt screen should appear

Enter a claim schedule number. (required)

Set to Null

Enter the 7 digit claim schedule number
(i.e. 8066200)

OK

Click “ok” Report should appear

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION
VENDOR RESEARCH BY CLAIM SCHEDULE (6 MONTH PAYMENT HISTORY)**

**GUIDE CARD
(No.121 May 2011)**

(1) Claim Sched: 8066200

(2) 2/22/0000

(3) Vendor No	(4) Vendor Name	(5) Ref Doc No – Invoice	(6) Index – PCA	(7) Amount	(8) Proc Date - Claim Sch	(9) TC - Batch Info
0000027725 00	10 TANKER AIR	7UI8J035 – CALPF 001480	7215 – 00980	5,040.00	08/06/09 – 8066200	231 - 08/05/00 - 44 - 851
0000082937 00	LAND BROTHERS	7UI6C242 - 7UI7C242	7215 – 00980	350.00	08/07/09 – 8066200	231 - 08/07/00 - 44 - 942
0000276113 00	PETER EQUI	7UI6D02 - 1538	7215 – 09800	746.91	08/07/09 – 8066200	231 - 08/07/00 - 44 - 942
0000298000 00	ERO CRAFT	7UI6A425 - SRVCE009497	7215 – 09800	95.00	08/07/09 – 8066200	231 - 08/07/00 - 44 - 942

(10) Claim Sched Total: 6,231.91

(11) Begin Warrant No (12) End Warrant No (13) Issue Date (Count) (14) Schedule Amount

09780000 09780003 08/18/00 (4) 6,231.91

NOTES:		INFORMATION IS FROM CALSTARS VENDOR PAYMENT FILE. THIS FILE DOES NOT HAVE "OBJECT CODE" OR "INCIDENT NUMBER"
(1)	Claim Sched	Schedule number on claim schedule (8066200)
(2)	Date	Report run date
(3)	Vendor No	10 digit vendor number assigned by DAO. Includes 2 digit suffix for vendor with multiple geographic locations. NOTE: For AFAS, first 4 digits are not used.
(4)	Vendor Name	Name of vendor
(5)	Ref Doc No-Invoice	Ref Doc No = Field assigned document number Invoice = Vendors' invoice number from pay document
(6)	Index-PCA	Index and PCA = Expenditure coding from pay document (refer to Accounting Handbook 3762)
(7)	Amount	Amount from pay document
(8)	Proc Date-Claim Sch	Proc date = DAO release date of document Claim Schedule = Claim schedule number of document (blank if JV, MRT or LD document number)
(9)	TC-Batch Info	TC (Transaction code) = DAO assigned TC of document Batch info = DAO key entry date (MM/DD/YY), batch type and batch number
(10)	Claim Sched Total	Total amount of Claim Schedule
(11)	Begin Warrant No	First SCO warrant number assigned in claim schedule
(12)	End Warrant No	Last SCO warrant number assigned in claim schedule
(13)	Issue Date (Count)	Issue date: Date of SCO warrant number Count = Number of warrants issued in claim schedule
(14)	Schedule Amount	Total amount of claim schedule

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