

# 3767. APPROPRIATION SYMBOL REPORT BY FISCAL YEAR INSTRUCTION

Pathway: Public Folders / HFD Reports / Other Reports

1. Click on Title “Appropriation Symbol Report By Fiscal Year”

<input type="checkbox"/>			Title ^	Last Run	Type	Owner	Instances
<input type="checkbox"/>			Appropriation Symbol Report By Fiscal Year <a href="#">Schedule</a>   <a href="#">History</a>   <a href="#">Properties</a> Appropriation symbol report by fiscal year	Never run	Crystal Report	Administrator	0

The Parameter screen should appear.

2. Parameter screen

**Enter the 4 digit fiscal year. (required)**

  
 Set to Null

Enter the 4 digit fiscal year (required)  
(i.e. 2000)

**Enter the appropriation symbol. (optional)**

  
 Set to Null

Enter the appropriation symbol (optional)

**Enter the PCA. (optional)**

  
 Set to Null

Enter the PCA (optional)

**Enter the program, element, and component. (optional)**

  
 Set to Null

Enter the program, element, and component (optional)

Enter the fund. (optional)

  
 Set to Null

Enter the fund. (optional)

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OK

Click "ok"

The report should appear. See Exhibit 3767. Appropriation Symbol Report By Fiscal Year.