

GENERAL SERVICES ADMINISTRATION (GSA) INVOICES
(1987)

3683

- Schedule as described in Accounting Procedures Handbook, Section 3689 with these exceptions.
 - Verify that the duplicate of each AO-40 or invoice has supporting invoice(s) and/or documentation attached.
 - Schedule once a week.
 - Write GSA and staple a red INTERNAL EXPEDITE tag on the front of the folder.

FORMS AND/OR FORMS SAMPLES: RETURN TO ISSUANCE HOME PAGE FOR FORMS/FORMS SAMPLES SITE LINK.

[\(see next section\)](#)

[\(see Table of Contents\)](#)