

## RESPONSIBILITY

3530

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The California Department of Forestry and Fire Protection's (CDF) budget process requires the department to manage within set funding limits, display data in specified formats, and use program logic to make arguments for changes in funding levels. The Governor's budget reflects CDF's authorized level for current year spending and proposed plans for expenditures in the budget year. If there are any changes to the person years (PY) or spending level during the current or budget year, CDF informs the Department of Finance and/or the Legislature. The Director is legally responsible to ensure that the department stays within its appropriated level. The budget office is responsible for preparing and monitoring the department's budget. The Director has delegated the management and accountability of each portion of the budget to the seven organizational divisions. The organizational divisions are:

<u>Organizational Division</u>	<u>Responsible Manager</u>
Management Services	Deputy Director for Management Services
Fire Protection	Deputy Director for Fire Protection
Resource Management	Deputy Director for Resource Management
Regions (1-4)	Regional Chiefs

Each manager of an organizational unit within the organizational divisions is responsible to his/her supervisor for managing unit expenditures within the budget provided for their operation. Authority for reallocating funds among the expenditure categories or between line items within the unit budget is subject to approval of the responsible manager of the division and is limited to the procedures and other necessary approvals specified in this handbook. Deputy Directors and region chiefs are ultimately responsible for expenditures within their organizational divisions.

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