

**CAL FIRE
MOBILE EQUIPMENT
PURCHASE LIMITS, PARTS ONLY - NO LABOR (2600)
(No. 5 May 2008)**

	CAL FIRE Unit Fleet Manager	State Office of Emergency Services, Sacto.	CAL FIRE Region Fleet Manager	CAL FIRE Mobile Equipment Mgmt. Sacramento	DGS/OFAM Fleet Inspector
Reutilized and Federal Excess	(6)(7) \$500 limit		(6) \$1,000 limit	\$1,000 up	
OES Owned Equipment		\$350 limit			\$350 Limit
All Other Mobile Equipment	(6)(7) \$3,000 limit		(4)(6) \$14,999 Limit	\$15,000 up	

SPECIAL NOTES, PARTS ONLY:

1. Parts used in the repair of accident damage require three written estimates accompanied by a signed copy of a incident or accident report.
2. These limits apply to all CAL FIRE and Federal Excess mobile equipment, Including local government equipment that is maintained under contractual agreement with CAL FIRE
3. Estimates under \$5000 must include a minimum of two bids. Telephone quotes are acceptable up to \$5000.
4. Estimates above \$5000 must include two documented bids on a Bid Quote Worksheet.
5. Estimates must include vendor name, vendor representative and phone number.
6. A complete written estimate shall be faxed or e-mailed to the Region Fleet Manager for prior review and approval. Estimates may be prepared on vendor's form or an ME-272.
7. Limits do not apply to state contract purchases such as tires, batteries, etc.

LIMITS APPLY TO ALL CAL FIRE MOBILE EQUIPMENT AND CONSTRUCTION EQUIPMENT