

## SCREENING

2734

(No. 15 January 2001)

Screening is the process of finding FEPP on-site, from catalogs or online. A screener physically inspects or contacts the holding agency to ensure the following:

- The item is needed in the fire program.
- The condition, usage and model of the item satisfy planned usage.
- The item will be cost effective to repair if necessary.
- Shipping funds are available.

When screening FEPP at a DRMO, the screener must sign in at the office and show his or her screener's card and driver's license. Property at the DRMO is designated in screening cycles. The DRMO will post signs with the cycle dates. Screening authority is in the federal cycle. Screening cycles are as follows:

<b>CYCLE</b>	<b>TIME FRAME</b>	<b>COMMENTS</b>
Accumulation (Federal)	2 – 6 weeks	DRMO can hold paperwork 14 days
Federal (FEPP)	14 days	Priority screening – federal only
Donation (SASP)	7 days	Can screen – no priority
Blue light (all screeners)	3 days	Includes items not picked up or paperwork not received from screener, 1 <sup>st</sup> paperwork in gets property
Public Sales		Public can purchase

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[\(see Forms or Forms Samples\)](#)