

ACQUISITION PROCEDURES

2730

(No. 15 January 2001)

CAL FIRE can acquire FEPP for fire protection usage at no cost. The **loaned** property is available for transfer to CAL FIRE through the Forest Service and General Services Administration (GSA). **CAL FIRE and contract county employees screen at the federal cycle of screening.** CAL FIRE and contract county employees are not authorized to submit documents direct to the USFS or GSA; all documents must be approved by the Sacramento FEPP Office. To acquire FEPP, each unit must meet criteria established by the USFS. All units must complete an annual acquisition plan, attend training classes and turn in required documents including inventories in a timely manner.

CAL FIRE may screen FEPP within USDA and USFS before it is reported as excess to GSA for possible use by other federal agencies. Instructions are found in [Section 2732](#).

USFS must offer their excess fire equipment to CAL FIRE and other state forestry agencies before reporting the property to DEPPC or GSA. CAL FIRE may only acquire items which it expects to use within one year except when the item is no longer in production or is difficult to procure.

When two or more agencies or entities request FEPP, GSA has delegated the responsibility for the allocation process to the Area Utilization Officer. The guidelines simply state that a request for direct use of FEPP by a federal agency will generally be given priority over requests for indirect use. Sometimes CAL FIRE has an advantage over other screeners that have authority to receive title because, if property is used by CAL FIRE, the title of FEPP remains with the federal government. When the state screens for FEPP, it is considered an indirect user of the item as opposed to the USFS screening the item for use in a national forest, which is considered a direct user. Contract counties and local fire districts are subject to the same disbursement priority in their relationship with CAL FIRE. A request for direct use of FEPP by CAL FIRE will generally be given priority over indirect use by contract counties and local fire districts.

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