

## **DEPARTMENT SOURCES**

**2656**

(May 2005)

## **BUSINESS SERVICES AND THE SACRAMENTO WAREHOUSE**

**2656.1**

(No. 2 September 2005)

CAL FIRE maintains a central warehouse operated by Business Services Sacramento. It is located at:

1025 Triangle Court, Suite 400  
West Sacramento, CA 95605  
Phone: (916) 375-2000  
Fax number: (916) 375-2003

This is also the main site for sending non-U.S. Mail shipments to Sacramento Headquarters facilities (excluding Davis Mobile Equipment, Aviation Management, and the Academy).

Items ordered from the warehouse or Business Services Sacramento, are completed on a MRT (F-72).

This is a mandatory source for the following items:

- All non-electronic CAL FIRE forms;
- Department Uniform Patches;
- Department decals (up to 9 x 6 inch size) unless ordered from the Camp program;
- Property tags;
- Departmental Badges, Retirement Rockers, Badge Title ribbons (ordered by and maintained at Business Services Sacramento).
- Nomex
- Gloves, Wildland Firefighting
- Shrouds

This is also a non-mandatory source for the following items:

Fire Hand Tools

Hose

CAL FIRE goggles

Std State Forms – non-electronic

State keys

State Padlocks

## **LOCAL WAREHOUSE**

**2656.2**

(May 2005)

Each local unit has the authority to establish policy on items required to be ordered from the local warehouse. It is also a source for non-mandatory items. Contact the local purchasing coordinator for a listing for items that are mandatory and non-mandatory.

## **CAMP PRODUCTS PROGRAM**

**2656.3**

(May 2005)

Many products and services can be ordered directly from the Camp Program. A catalog of these products is available from your local purchasing coordinator.

These products are ordered using a [Material Requisition Transfer form F-72 \(MRT\)](#). See [Section 2668.1 Material Requisition Transfer \(MRT\)](#) for additional information.

Dollar limits do not apply to internal purchases.

[\(see next section\)](#)

[\(see HB Table of Contents\)](#)

[\(see Forms or Forms Samples\)](#)