

## STATE PRICE SCHEDULE

2654

(May 2005)

State Price Schedules (SPS) are non-competitively bid agreements for goods at a fixed price for a specified period of time. These agreements are established by DGS/PD for use by State departments.

## STATE PRICE SCHEDULES BASICS

2654.1

(No. 3 February 2006)

State Price Schedules (SPS) are non-competitively bid agreements for goods at a fixed price for a specified period of time. SPS agreements are established for unique and unusual items that preclude competitive bidding.

**Purchasers** are limited to a \$25,000.00 threshold on non-mandatory SPS orders.

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## HOW DO PURCHASERS USE SPS?

2654.1.1

(May 2005)

Purchasers must verify the following, prior to executing an SPS order:

- Is execution of the order authorized under the department's purchasing authority?
- Are there comparable products available from outside sources where there is a need to obtain a PIA waiver?
- Are there any pre-approval requirements?

[Click](#) here to access the Statewide Checklist for a list of suppliers. SPS agreements are available on PD's web page at [www.pd.dgs.ca.gov](http://www.pd.dgs.ca.gov) or by contacting the PD contract manager for the specific SPS.

## GENERAL SERVICES ADMINISTRATION (GSA) FEDERAL SUPPLY SERVICES WILDLAND FIRE EQUIPMENT CATALOG (FIRE CATALOG)

2654.2

(May 2005)

The GSA Wildland Fire Equipment Catalog is a state price schedule. Orders cannot exceed \$24,999.99 excluding tax and shipping. Purchasers cannot purchase items that are supplied by PIA such as nomex and gloves. Orders must be placed using the Fed-Strip process. Refer to [Section 2657](#) for additional information on GSA and Fed-Strip purchasing.

## **DOCUMENT USED**

**2654.2.1**

(May 2005)

When ordering from the GSA Wildland Fire Equipment Catalog, use federal form [STD 344](#). Refer to [Section 2668.3.1](#) for additional information on filling out the STD 344. When paying for the purchase, use [STD 65](#). Refer to [Section 2657.1.3](#) for additional information.

## **COMMODITY DESCRIPTION**

**2654.2.2**

(May 2005)

Each commodity description contains required ordering data, approved item name (in bold-face letters), and unique item characteristics and uses. Suitable illustrations are included as needed to further aid in the identification and selection of supplies. Dimensions and sizes shown may be approximate or rounded to the nearest common fraction or decimal, except in those instances when the exact fraction or decimal is critical.

## **FEDERAL STOCK NUMBER INDEX**

**2654.2.3**

(May 2005)

A listing in federal stock number sequence with essential ordering data for items described in the National Stock Number Index is provided in each Fire Catalog. Page and column reference are given for each item listed.

## **EFFECTIVE DATE OF FIRE CATALOG**

**2654.2.4**

(May 2005)

All ordering information contained in the Fire Catalog is effective from the first day of the month printed on the cover.

## **PRICES**

**2654.2.5**

(May 2005)

Prices for Fire Catalog items are the same for all GSA and FSS regions. Prices in the Fire Catalog apply to all agency orders or requisitions, effective the date of each price revision, and remain in effect until revised. Prices shown include charges for any normal mode of surface transportation on a FOB destination basis to consignee. The GSA furnishes advance notice of price changes.

Purchases are limited to \$25,000. Purchases exceeding this limit must be requested using the Purchase Estimate process or during fire emergency using the Special NCB and Form 42 process.

## **UNIT OF ISSUE (MEASURE)**

**2654.2.6**

(May 2005)

The unit of issue preceding the price is the minimum GSA quantity, unless otherwise stated. A table designating units of issue precedes the federal stock number listing in the Fire Catalog.

## **TRADE OR BRAND NAMES**

**2654.2.7**

(May 2005)

Trade or brand names are not to be specified on requisitions. Use of particular brand names is made solely to describe the general type of article and is not intended to restrict the merchandise to a particular make or brand.

(see next section)

(see HB Table of Contents)

(see Forms or Forms Samples)