

**RESPONSIBILITY** **1781**  
(No. 66 August 2007)

**DEPARTMENT TRAINING AND EDUCATION CHIEF** **1781.1**  
(No. 66 August 2007)

Is responsible for:

- Ensuring that standardized training and implementation of the CAL FIRE Chain Saw Program (CSP) is maintained statewide.
- Directing the CAL FIRE Academy Administrator to identify a “C-Certifier Class Coordinator” to coordinate the training and certification for any new Region or Unit CSP Coordinator candidates (C-Certifier qualified) as supplied by the Region Training Chiefs.
- Designating an approving official to sign C-Certifier training certificates and certification cards.

**REGION CHIEFS**  
**AND ASSISTANT REGION CHIEFS - OPERATIONS** **1781.2**  
(No. 66 August 2007)

Are responsible for:

- Ensuring overall compliance with the chain saw requirements set forth in §1780 and §4034.
- Designating a Region CSP Coordinator for each Region

**REGION TRAINING CHIEFS** **1781.3**  
(No. 66 August 2007)

Are responsible for:

- Managing and monitoring the overall Region CSP for the Region Chief.
- Maintaining a current listing of all Region and Unit CSP Coordinators.
- Forwarding names of prospective Region and/or Unit CSP Coordinators to the C-Certifier Class Coordinator.
- Providing OSHTAC an annual safety and program implementation report.

- Conduct annual region level C-Faller (Advanced) Classes based upon annual region needs assessment.
- The Region Training Chief is authorized to sign and issue Class C certification cards upon recommendation of the Region CSP coordinator.

## **UNIT CHIEFS**

**1781.4**

(No. 66 August 2007)

Are responsible for:

- Administering departmental CSP policy and ensuring employee compliance with prescribed practices and procedures as outlined in Handbook 1700 and Handbook 4000.
- Designating candidates eligible to attend a Class C Certifier training and certification class.
- Designating an authorized Unit signing official for training certs and certification cards.

## **ASSISTANT CHIEFS AND BATTALION CHIEFS**

**1781.5**

(No. 66 August 2007)

Are responsible for:

- Determining the appropriate chain saw certification level and supervisory requirements of any particular chain saw operation.
- Determining the minimum number of certified chain saw operators needed to accomplish projected Unit chain saw tasks.
- Requesting chain saw training and certification through the Unit Training Chief (to be coordinated by the Unit CSP Coordinator).
- Determining whether an employee is considered trained, qualified, and certifiable (after consultation with the Unit CSP Coordinator).
- Suspending chain saw certification due to substantiated claims of unsafe work practices, pending a review by the Chain Saw program Review Board.

## **UNIT TRAINING CHIEFS**

(No. 66 August 2007)

**1781.6**

Are responsible for:

- Monitoring and managing the Unit chain saw program.
- Coordination of training, evaluating, certifying, and re-certifying of Unit chain saw instructors together with the appropriate CSP instructor.
- Establishing the Unit's CSP in conjunction with the Unit CSP Coordinator.
- Guiding, counseling, and assisting Assistant Chiefs or Battalion Chiefs in implementing the Unit's chain saw program.
- Monitoring Unit instructor(s) chain saw training sessions and assisting where needed.
- Identifying personnel as Unit CSP Coordinator Instructors who have taught, or assisted in, at least one chain saw operator training course in the previous year.
- Maintaining Unit CSP training and certification records.
- Reviewing, and maintaining copies of, all chain saw incidents and accidents submitted by the Unit CSP Coordinator.
- Reporting annually to the Region Training Chief on safety and program implementation concerns.

## **FIRST-LINE WORK SUPERVISORS**

(No. 66 August 2007)

**1781.7**

Are responsible for:

- Notifying the Assistant Chief or Battalion Chief of the need for chain saw operators.
- Supervising and monitoring chain saw operators under their direct supervision.
- Terminating and correcting any hazardous operation that is observed on the work site.
- Developing an IIPP Project Safety Work plan when required.

- Reporting unsafe chain saw practices to unit CSP when operators consistently violate the requirements of CAL FIRE Handbook Section 1780.1, if hazardous operation continues.
- Ensuring that operators have received proper training and certification prior to the operation of chain saws.
- No custodial employees (inmates and/or wards) shall operate a chain saw above the certification level of their direct supervisor.

## **CHAIN SAW OPERATORS**

**1781.8**

(No. 66 August 2007)

Are responsible for:

- Performing all work as described by their current class of certification.
- Reporting all chain saw operation incidents or accidents and completing all required documentation per department policy.

## **C-CERTIFIER CLASS COORDINATOR**

**(NO RATING REQUIRED)**

**1781.9**

(No. 66 August 2007)

Is responsible for:

- Creating a pool of approved professional fallers (from names provided by the Region CSP Coordinators) to be used as subject matter consultants.
- Overseeing all C-Certifier training given in the state, in coordination with the Region Training Chiefs and Region CSP Coordinators, in an effort to uniformly teach and enforce departmental CSP policy.

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[\(see Forms or Forms Samples\)](#)