

THE DEPARTMENTAL EAP CONTRACT COORDINATOR 1211
(No. 49 Aug. 1998)

Emphasize EAP contract management and program advocacy.

- Interface with DPA;
- Act as a resource for managers, supervisors, and employees who have questions about EAP services;
- Facilitate EAP training for supervisors and managers;
- Increase visibility of EAP services;
- Advocate management attention to the program; and
- Coordinate technical aspects of the contract.

FORMS AND/OR FORMS SAMPLES: RETURN TO ISSUANCE HOME PAGE FOR FORMS/FORMS SAMPLES SITE LINK.

[\(see next section\)](#)

[\(see Table of Contents\)](#)