

ACCESS TO IT RESOURCES

0913

(No.20 September 2006)

- When access to IT resources is provided, use of the resources may be explicitly or implicitly limited.
- No one shall use any IT resources without proper authorization.
- No one shall assist in or encourage any unauthorized use, or attempt unauthorized use of IT resources.
- CAL FIRE may temporarily or permanently suspend a user's access to IT resources at any time.

CAL FIRE PROVIDES ACCESS TO IT RESOURCES AS FOLLOWS

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- **CAL FIRE Employees**

Each CAL FIRE employee may request access to IT resources by requesting such from the supervisor.

- **CAL FIRE Partners**

Organizations that are officially part of the CAL FIRE community as determined by CAL FIRE executive management may be granted access.

- **Special Users or Contractors**

Consultants, contractors, and other non-CAL FIRE employees may be granted temporary access to IT resources. These users are subject to all the same policies as CAL FIRE employees. Access of this type requires approval from the Chief Information Officer for CAL FIRE.

CONSEQUENCES FOR MISUSE OF IT RESOURCES

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Users found in violation of this policy will be notified via their chain of command. CAL FIRE may take disciplinary and or legal action against any user who violates this policy.

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[\(see Forms or Forms Samples\)](#)