

REPORTS TO THE LEGISLATURE

0560

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This section describes procedures to be used in preparing and transmitting reports and publications to the Legislature. These procedures apply to reports and publications prepared in response to legislation, reports on specific programs, reports required by statute or by the Legislative Analyst on specific activities, and other written reports to the Legislature. All reports, including those required by the Supplemental Report of the Committee of Conference on the Budget Bill, will be processed each year through the Office of Legislation, and will be prepared in accordance with the following procedures:

The exceptions are:

- The Budget Office quarterly report on Expenditures for Emergency Fire Suppression Activities that is sent directly to the Department of Finance with copies to the chairperson of the committee of each house that considers appropriations and the Chairperson of the Joint Legislative Budget Committee.
- Reports required by the Supplemental Report of the Committee of Conference on the Budget Bill that have specific distribution requirements.

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[\(see next section\)](#)

[\(see Table of Contents\)](#)