

INTERIM HEARINGS

0504

(Revised 1996)

The Legislature convenes on the first Monday in December of even-numbered years and must adjourn by midnight November 30 of the following even-numbered year. In practice, the Legislature has adjourned on September 1 since 1974, well in advance of this deadline, due to constitutional limitations on the consideration of particular legislative items after August 31 of even-numbered years.

This time period between the end of one legislative year and the beginning of the next year of the two-year session is known as the "interim." During this period legislative committees hold hearings on various subjects.

The Office of Legislation reviews the Legislature's schedule of interim hearings and informs regional and headquarters staff about hearings of interest or concern to the department.

CDF staff may be requested to appear and testify before an interim committee hearing. The Office of Legislation must be notified prior to the appearance of any CDF staff before a committee. Refer to **Section 0570, Testifying for the Department** ([see section](#)).

Any policy positions or written testimony must be cleared in advance by the Resources Agency three days prior to the scheduled hearings.

After the hearing, submit the following to the Office of Legislation:

A brief memo describing the most significant points discussed.

A list of other departments and agencies represented.

Copies of any written material available at the hearing.

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